

*Coatesville Area School District
Education Committee*



Members

Deborah Thompson, Chair
James Hills
Ann Wuertz

July 11, 2017

Education Committee Agenda
Coatesville Area Senior High School Auditorium
July 11, 2017 - 6:00 PM
(1st Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the June 13, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Spanish Club Field Trip to Puerto Rico**
RECOMMENDED MOTION: That the Board of School Directors approve the Spanish Club field trip to Puerto Rico, as presented. (*Confidential Enclosure*)
- B. **CASD Cyber Academy Field Trip to the National Constitution Center**
RECOMMENDED MOTION: That the Board of School Directors approve the Cyber Academy field trip to the National Constitution Center, at no cost to the District, as presented. (*Confidential Enclosure*)
- C. **Walnut Street Theatre Performance – Bully Buster Rides Again – East Fallowfield E. S.**
RECOMMENDED MOTION: That the Board of School Directors approve the Performance Agreement between CASD and the Walnut Street Theatre, in the amount of \$435, as presented. (*Enclosure*)
- D. **Confidential Release and Settlement Agreement – Student 10007370**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for student 10007370, as presented. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Secondary Administration Presentation on Grade Calculations
- Secondary Administration Presentation on Weighted Courses in Music and Physical Education

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Education Committee

Minutes to Approve

Education Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:10 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Brenda Geist/Ann Wuertz Vote: 3-0
Abstained: Hills & Thompson

AGENDA ITEMS

A. Lindamood-Bell Contract Amendment – Student 11000656

RECOMMENDED MOTION: That the Board of School Directors approve the Lindamood-Bell Contract Amendment for Instructional Services for student 11000656. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. Lindamood-Bell - Individual Services Contract – Student 60000652

RECOMMENDED MOTION: That the Board of School Directors approve the Lindamood-Bell Individual Services Contract for the 2016-2017 school year for student 60000652, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. Confidential Release and Settlement Agreement – Student 60000793

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for student 60000793, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. Martin Luther School – 2017 ESY Agreements – Student(s) 10006538 and 10007153

RECOMMENDED MOTION: That the Board of School Directors approve the 2017 Extended School Year Agreements between CASD and the Martin Luther School for students 10006538 and 10007153, as presented: (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Camphill Special School – 2017 Extended School Year Contract(s)

RECOMMENDED MOTION: That the Board of School Directors approve the 2017 Extended School Year Agreements between CASD and the Camphill Special School for the following students: (*Confidential Enclosure*)

10005280 10005435 10008313 90000285

Motion: Ann Wuertz Second: James Hills Vote: 3-0

F. Overbrook School for the Blind – 2017 ESY Tuition Agreement – Student 90001814
RECOMMENDED MOTION: That the Board of School Directors approve the Extended School Year Agreement between CASD and the Overbrook School for the Blind for student 90001814, as presented. *(Confidential Enclosure)*

Motion: Ann Wuertz Second: James Hills Vote: 3-0

G. The Timothy School - 2017 Extended School Year Service Agreement(s)
RECOMMENDED MOTION: That the Board of School Directors approve the Extended School Year Service Agreements between CASD and The Timothy School for the following students: *(Confidential Enclosure)*

10002887	10006642	10006765
10007861	10008080	10011163
10011233	10011675	10013900

Motion: Ann Wuertz Second: James Hills Vote: 3-0

H. Chester County Respite Network (CCRN) – 2017 Extended School Year Contract(s)
RECOMMENDED MOTION: That the Board of School Directors approve the Extended School Year contracts with CCRN for the following students: *(Confidential Enclosure)*

10000719	10000966
10002539	10003288
10005472	10007654
10008111	10009409
10009807	10009991
10011279	10012189
10013916	14000238

Motion: Ann Wuertz Second: James Hills Vote: 3-0

I. Valley Forge Educational Services – 2017-2018 School Year Tuition Funding Agreement(s)
RECOMMENDED MOTION: That the Board of School Directors approve the Tuition Funding Agreements for the 2017-2018 school year between CASD and Valley Forge Educational Services for the following students: *(Confidential Enclosure)*

10002249	10002369
10002919	10004377
10004536	10008267
10008304	10008667
10012925	11000114
14000099	17000422
17000443	60000791

Motion: Ann Wuertz Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:23 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Education Committee

Walnut Street Theatre Performance
Bully Buster Rides Again
East Fallowfield

WALNUT STREET THEATRE

825 WALNUT STREET, PHILADELPHIA, PA 19107-5195 215-574-3550 FAX: 215-574-1587
VISIT US AT www.walnutstreettheatre.org

2017-2018 TOURING OUTREACH COMPANY PERFORMANCE AGREEMENT

PLEASE REVIEW, SIGN AND RETURN WITHIN 10 BUSINESS DAYS

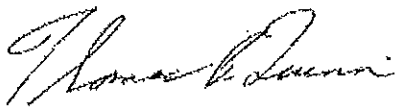
PROGRAM INFORMATION:

Date of Performance:	10/16/2017
Number of Performances:	1
Fee:	\$435
School:	East Fallowfield Elementary School
Address:	2254 Strasburg Road East Fallowfield Township, PA 19320
Contact Person:	Jaclyn Bernardo
School Phone:	(610) 383-3765
Alternate Phone:	610-636-3874

Performance Room:	Multi-purpose
Performance Titles:	Bully Buster Rides Again
Performance Times:	2:30-3:30
Grade:	k-5th
Number of Students:	325

- ❖ PAYMENT IS DUE **ON OR BEFORE** DAY OF PERFORMANCE. Please make checks payable to the Walnut Street Theatre.
 - ❖ ACTORS WILL ARRIVE **30 MINUTES** BEFORE YOUR SCHEDULED SHOW TIME.
 - ❖ PLEASE HAVE A **CLEAR, CLEAN PERFORMANCE SPACE READY UPON ARRIVAL.**
 - ❖ PLEASE HAVE **1 TABLE AND 4 CHAIRS** SET UP IN THE PERFORMANCE SPACE FOR THE ACTORS' USE.
 - ❖ PLEASE HAVE ALL STUDENTS **SEATED AND SETTLED** BY SCHEDULED PERFORMAMNCE TIME.
 - ❖ **FOR AUDIENCES OVER 300**, SCHOOL MUST PROVIDE 4 LAVALIER MICS AND AN EXPERIENCED SOUND TECHNICIAN.
 - ❖ IT IS EXPECTED THAT STAFF WILL ENFORCE **PROPER AUDIENCE ETIQUETTE**
 - ❖ BEGINNING IN SEPTEMBER, **STUDY GUIDES** ARE AVAILABLE ONLINE AT:
<https://walnutstreettheatre.org/education/outreach-season-2017-2018.php>
- PLEASE RETURN THIS AGREEMENT TO EDUCATION PRODUCTION ASSOCIATE, WITHIN 10 BUSINESS DAYS.**
Please keep a copy on file for your records.

I HAVE REVIEWED AND APPROVE ALL PROGRAM INFORMATION LISTED ABOVE. I ALSO UNDERSTAND AND AGREE TO ALL PERFORMANCE DAY REQUIREMENTS EXPECTED OF MY SCHOOL OR ORGINIZATION.



Thomas P. Quinn
Director of Education

Jaclyn Bernardo
secretary

Date

PLEASE SUBMIT YOUR PERFORMANCE DAY DETAILS AT THE FOLLOWING LINK:

[Performance Day Details](#)

OR COMPLETE THE FORM BELOW AND MAIL OR EMAIL TO EDUCATION PRODUCTION ASSOCIATE

WALNUT STREET THEATRE

825 WALNUT STREET, PHILADELPHIA, PA 19107-5195 215-574-3550 FAX: 215-574-1587
VISIT US AT www.walnutstreettheatre.org

PERFORMANCE INVOICE

To: East Fallowfield Elementary School
2254 Strasburg Road
East Fallowfield Township, PA 19320
Contact: Jaclyn Bernardo

Date: June 5, 2017

From: Education Production Associate
Walnut Street Theatre
825 Walnut Street
Philadelphia, PA 19107
215-574-3550 x584
Fax: 215-574-1587

For: 1 Performance(s) on 10/16/2017:
Bully Buster Rides Again

Fee: \$435

Payable To: Walnut Street Theatre
Tax ID#: 23-1715-152

Due By: 10/16/2017
Payment is due on or before the day of the performance.

PAYMENT DETAILS

To submit payment **BEFORE** your performance: Please mail check to the above address or call to pay via credit card.

- PLEASE include a copy of your invoice with your payment

To submit payment **DAY OF** the performance: Please hand payment to the actors upon arrival.

Thank you for bringing the Walnut Street Theatre Touring Outreach Company to your school this year!

*Coatesville Area School District
Policy Committee*



Members

Ann Wuertz, Chair
Bashera Grove
Tom Siedenbuehl

July 11, 2017

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
July 11, 2017 - 6:00 PM
(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the June 13, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items:

A. Deletion of Policies

RECOMMENDED MOTION: That the Board of School Directors approve the deletion of the following policies:

203.2	303
216.1	316
314.2	327
314.3	329
315	346

B. Policy 247 – Hazing – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 247.

C. Policy 340 – Responsibility for Student Welfare – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 340.

D. Policy 626.1 – Travel Reimbursement, Federal Programs – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626.1.

E. Policy 827 – Hazing – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 827.

700 SERIES

- A. **Policy 701 – Facilities Planning – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 701.
- B. **Policy 702 – Gifts, Grants, Donations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 702.
- C. **Policy 703 – Sanitary Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 703.
- D. **Policy 704 – Maintenance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 704.
- E. **Policy 705 – Safety – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 705.
- F. **Policy 706 – Property Records – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 706.
- G. **Policy 707 – Use of School Facilities – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 707.
- H. **Policy 708 – Lending of Equipment and Books – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 708.
- I. **Policy 709 – Building Security – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 709.
- J. **Policy 710 – Use of Facilities by Staff – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 710.
- K. **Policy 713 – Buildings and Grounds Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 713.

- L. **Policy 716 – Integrated Pest Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 716, with revisions.
- M. **Policy 717 – Cellular Phones – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 717.
- N. **Policy 718 – Service Animals in Schools – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 718.

800 SERIES

- A. **Policy 800 – Records Management – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 800.
- B. **Policy 801 – Public Records – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 801.
- C. **Policy 802 – School Organization – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 802.
- D. **Policy 803 – School Calendar – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 803.
- E. **Policy 804 – School Day – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 804.
- F. **Policy 805 – Emergency Preparedness – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 805.
- G. **Policy 805.1 – Relations with Law Enforcement Agencies – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 805.1.
- H. **Policy 806 – Child Abuse – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 806.

- I. Policy 807 – Opening Exercises/Flag Displays – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 807.
- J. Policy 808 – Food Services – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 808.
- K. Policy 810.1 – Drug/Alcohol Testing – Covered Drivers – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 810.1.
- L. Policy 810.2 – Transportation – Video/Audio Recording – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 810.2.
- M. Policy 811 – Bonding – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 811.
- N. Policy 812 – Property Insurance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 812.
- O. Policy 813 – Other Insurance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 813.
- P. Policy 814 – Copyright Material – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 814.
- Q. Policy 815 – Acceptable Use of Internet, Computers & Network Resources – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 815.
- R. Policy 818 – Contracted Services – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 818.
- S. Policy 819 – Suicide Awareness, Prevention and Response – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 819.

- T. **Policy 822 – Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR) – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 822.
- U. **Policy 823 – Naloxone – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 823.
- V. **Policy 824 – Maintaining Professional Adult/Student Boundaries – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 824.
- W. **Policy 828 – Fraud – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 828.
- X. **Policy 830 – Breach of Computerized Personal Information – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 830.

900 SERIES

- A. **Policy 901 – Public Relations Objectives – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 901, as presented. (*Enclosure*)
- B. **Policy 902 – Publications Program – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 902, as presented. (*Enclosure*)
- C. **Policy 903 – Public Participation in Board Meetings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 903, as presented. (*Enclosure*)
- D. **Policy 903.1 – Circulation of Material at Board Meetings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 903.1, as presented. (*Enclosure*)
- E. **Policy 904 – Public Attendance at School Events – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 904, as presented. (*Enclosure*)
- F. **Policy 905 – Citizen Advisory Committees – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 905, as presented. (*Enclosure*)

- G. **Policy 906 – Public Complaints – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 906, as presented. (*Enclosure*)

- H. **Policy 907 – School Visitors – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 907, as presented. (*Enclosure*)

- I. **Policy 908 – Relations with Parents/Guardians – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 908, as presented. (*Enclosure*)

- J. **Policy 909 – Municipal Government Relations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 909, as presented. (*Enclosure*)

- K. **Policy 910 – Community Engagement – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 910, as presented. (*Enclosure*)

- L. **Policy 911 – News Media Relations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 911, as presented. (*Enclosure*)

- M. **Policy 912 – Relations with Educational Institutions – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 912, as presented. (*Enclosure*)

- N. **Policy 913 – Non-School Organizations/Groups/Individuals – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 913, as presented. (*Enclosure*)

- O. **Policy 914 – Relations with Intermediate Unit – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 914, as presented. (*Enclosure*)

- P. **Policy 915 – Booster Clubs – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 915, as presented. (*Enclosure*)

- Q. **Policy 916 – Volunteers – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 916, as presented. (*Enclosure*)

- R. **Policy 917 – Parental/Family Involvement – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 917, as presented. *(Enclosure)*

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee

Minutes to Approve

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
June 13, 2017 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:47 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items:

Items to be removed from Consent Agenda:

- Policy 827 – Conflict of Interest – Adoption
- Policy 918 – Title I Parental Involvement – Adoption

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

600 SERIES

A. Policy 601 – Fiscal Objectives – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 601.

B. Policy 602 – Budget Planning – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 602.

C. Policy 603 – Budget Preparation – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 603.

D. Policy 604 – Budget Adoption – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 604.

- E. **Policy 605 – Tax Levy – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 605.
- F. **Policy 606 – Tax Collection – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 606.
- G. **Policy 607 – Tuition Income – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 607.
- H. **Policy 608 – Bank Accounts – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 608.
- I. **Policy 609 – Investment of District Funds – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 609.
- J. **Policy 610 – Purchase Subject to Bid/Quotation – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 610.
- K. **Policy 611 – Purchases Budgeted – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 611.
- L. **Policy 612 – Purchases Not Budgeted – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 612.
- M. **Policy 613 – Cooperative Purchasing – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 613.
- N. **Policy 614 – Payroll Authorization – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 614.
- O. **Policy 615 – Payroll Deductions – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 615.
- P. **Policy 616 – Payment of Bills – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 616, with revisions.

- Q. Policy 617 – Petty Cash – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 617.
- R. Policy 618 – Student Activity Funds – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 618.
- S. Policy 619 – District Audit – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 619.
- T. Policy 620 – Fund Balance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 620.
- U. Policy 621 – Local Taxpayer Bill of Rights – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 621.
- V. Policy 622 – GASB Statement 34 – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 622, with revisions.
- W. Policy 624 - Taxable Fringe Benefits – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 624.
- X. Policy 625 – Procurement Cards – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 625.
- Y. Policy 626 – Federal Fiscal Compliance – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626. (*Enclosure*)
- Z. Policy 626.1 – Travel Reimbursement – Federal Programs – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626.1. (*Enclosure*)

700 SERIES

- A. Policy 701 – Facilities Planning – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 701.

- B. Policy 702 – Gifts, Grants, Donations – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 702.
- C. Policy 703 – Sanitary Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 703.
- D. Policy 704 – Maintenance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 704.
- E. Policy 705 – Safety – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 705.
- F. Policy 706 – Property Records – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 706.
- G. Policy 707 – Use of School Facilities – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 707.
- H. Policy 708 – Lending of Equipment and Books – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 708.
- I. Policy 709 – Building Security – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 709.
- J. Policy 710 – Use of Facilities by Staff – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 710.
- K. Policy 713 – Buildings and Grounds Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 713.
- L. Policy 716 – Integrated Pest Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 716, with revisions.
- M. Policy 717 – Cellular Phones – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 717.

- N. **Policy 718 – Service Animals in Schools – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 718.

800 SERIES

- A. **Policy 800 – Records Management – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 800.
- B. **Policy 801 – Public Records – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 801.
- C. **Policy 802 – School Organization – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 802.
- D. **Policy 803 – School Calendar – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 803.
- E. **Policy 804 – School Day – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 804.
- F. **Policy 805 – Emergency Preparedness – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 805.
- G. **Policy 805.1 – Relations with Law Enforcement Agencies – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 805.1.
- H. **Policy 806 – Child Abuse – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 806.
- I. **Policy 807 – Opening Exercises/Flag Displays – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 807.
- J. **Policy 808 – Food Services – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 808.

- K. Policy 810.1 – Drug/Alcohol Testing – Covered Drivers – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.1.
- L. Policy 810.2 – Transportation – Video/Audio Recording – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.2.
- M. Policy 811 – Bonding – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 811.
- N. Policy 812 – Property Insurance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 812.
- O. Policy 813 – Other Insurance – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 813.
- P. Policy 814 – Copyright Material – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 814.
- Q. Policy 815–Acceptable Use of Internet, Computers & Network Resources – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 815.
- R. Policy 818 – Contracted Services – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 818.
- S. Policy 819 – Suicide Awareness, Prevention and Response – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 819.
- T. Policy 822 – Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR) – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 822.
- U. Policy 823 – Naloxone – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 823.

V. **Policy 824 – Maintaining Professional Adult/Student Boundaries – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 824.

W. **Policy 827 – Conflict of Interest –Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 827. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Basherah Grove Vote: 3-0

X. **Policy 828 – Fraud – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 828.

Y. **Policy 830 – Breach of Computerized Personal Information – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 830.

Z. **Policy 918 – Title I Parental Involvement - Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 918, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Basherah Grove Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:51 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Policy Committee Enclosures

1st Reading
900 Series

Book Policy Manual
Section 900 Community
Title Public Relations Objectives
Number 901
Status From PSBA
Legal 1. 65 Pa. C.S.A. 701 et seq
2. Pol. 006
3. Pol. 903

Purpose

The purpose of the school-community relations program is to establish and maintain communication that informs the parents/guardians and public and involves them in the educational goals and programs of the district's schools.

Authority

To achieve this purpose, the Board shall provide parents/guardians and other district residents opportunities to receive information and orientation regarding the schools. The Board will utilize all appropriate means and media to achieve its public relations objectives.

Guidelines

The objectives of the district's public relations program shall be to:

1. Explain the programs, achievements and needs of the schools.
2. Determine **what residents expect from their schools and what they want to know about the school's programs and operations.**
3. Keep students, **parents/guardians** and staff members fully informed about **relevant Board policies and procedures and their own responsibilities and rights.**
4. Operate in public session, as speedily and efficiently as circumstances permit and with appropriate public participation.[1][2][3]
5. Recognize students and their achievements.

Delegation of Responsibility

It shall be the responsibility of all district staff to:

1. Acquaint **parents/guardians** and residents with the **educational achievements** of the schools, students **and staff.**
2. Give courteous and thoughtful consideration to all inquiries and suggestions and carefully investigate all complaints.
3. Make **parents/guardians**, volunteers and visitors feel welcome in the school and in the classroom.

4. Cooperate with parent-teacher and other community groups.
5. Maintain student relations that encourage cooperation of the **parents/guardians.**
6. Observe interstaff relations conducive to high morale **that** merit the respect of students and citizens.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
File Publications Program
Number 902
Status From PSBA
Legal 24 P.S. 510
24 P.S. 511
Pol. 007
Pol. 105
Pol. 106
Pol. 127
Pol. 801
Pol. 803

Purpose

The Board believes that all reasonable means should be employed to keep the public informed on matters of importance regarding **Board** policies and **district** finances, programs, personnel and operations.

Authority

The Board shall determine which of its official actions have such community impact and interest to warrant special release, and it will release information to the media on matters of importance.

Delegation of Responsibility

Matters of a routine nature may **be** released **by** the Board Secretary as they have been recorded in the minutes of Board meetings and upon request of media representatives.

All publications, releases, photographs and the like depicting the accomplishments of district students and staff may be approved at the discretion of the Superintendent.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Public Participation in Board Meetings
Number 903
Status From PSBA
Legal 1. 65 Pa. C.S.A. 710
2. 65 Pa. C.S.A. 710.1
3. 24 P.S. 407
4. Pol. 006
65 Pa. C.S.A. 701 et seq

Purpose

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.

Authority

The Board **adopts this policy** to govern public participation in Board meetings necessary to conduct meeting and to maintain order.[1]

In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for residents and taxpayers to comment on **matters of concern, official action or deliberation** before the Board **prior to official action by the Board**.[2]

The Board shall require that all public comments be made at the beginning of each meeting.

If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting. If a majority of the Board members present wish to allow for additional time of a participant during the meeting, then a motion for a set period of time to extend the comment period will be entertained.[2]

Delegation of Responsibility

The presiding officer at each public Board meeting shall follow Board policy for the conduct of public meetings. Where his/her ruling is disputed, it may be overruled by a majority of those Board members present and voting.[3][4]

Guidelines

Whenever issues identified by the participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the district.

The Board requires that public participants be residents or taxpayers of this district or anyone representing a group in the community or school district, any representative of a firm eligible to bid on materials or services solicited by the Board, any district employee, or any district student.

All individuals wishing to **participate in a public** Board **meeting** shall register their intent with the Board Secretary seven (7) days in advance of the meeting and shall include the name and address of the participant, topic to be addressed and group affiliation, if applicable.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Public participation shall be permitted only as indicated on the order of business in the agenda.

The presiding officer must recognize participants. In cases of group action, only one (1) spokesperson shall address the Board.

Each statement made by a participant shall be limited to three (3) minutes. This period may be extended by a majority vote of the members present for a specific amount of time that would allow for the issue to be covered.

The Board will not tolerate disruptive, disrespectful or abusive behavior, nor will it permit visitor participation in matters irrelevant to the business at hand. The Board must conduct the business of the Board, and visitors will participate only at the invitation of the Board.

No persons should make any personal charge against any Board member or district employee at Board meetings. Such concerns should be presented to the Board President with a copy to the Superintendent, in writing and signed.

No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting as to warrant such action:
5. Waive these rules with the approval of the Board.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under guidelines established by the Board.

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent documents shall be posted on the district's website at www.coatesville.k12.pa.us on the Friday prior to the meeting and printed copies will be distributed to the press and public at the meetings.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Circulation of Material at Board Meetings.
Number 903.1
Status From PSBA

Purpose

The Board recognizes the need to disseminate information to the public through written material.

Authority

The Board convenes on a regular basis in open meetings and reserves the right to set rules and regulations with regard to the orderly conduct of meetings. The dissemination of materials at meetings convened by the Board and held in the public shall be part of the rules and regulations.

Delegation of Responsibility

The presiding officer at each open Board meeting shall follow the rules of the Board for conduct of the meetings in accordance with Board policy.

Guidelines

Any written or printed material from any individual or group of an informational nature or containing information relating to agenda items must be submitted to the Board President by noon of the Friday prior to the work session. Submission of documents must be addressed to the Board Secretary.

The following items must be included as part of the document:

1. Name of any and all authors.
2. Address of each author.
3. Telephone number of each author.
4. Names and addresses of any organizations affiliated with the publications.

In addition, each page must have the following statement clearly printed at the top of each page in bold type:

"This viewpoint does not necessarily express the viewpoint of the Coatesville Area School Board and is not an official publication from the district or Board of School Directors."

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Public Attendance at School Events
Number 904
Status From PSBA
Legal 1. 35 P.S. 1223.5
2. 24 P.S. 511
3. 24 P.S. 775
4. 20 U.S.C. 7183
5. 24 P.S. 1302.1-A
6. 24 P.S. 1303-A
7. 22 PA Code 10.2
8. 22 PA Code 10.22
9. 18 Pa. C.S.A. 6305
10. Pol. 805.1
11. 43 P.S. 953
12. 28 CFR 35.136
13. Pol. 718
22 PA Code 403.1
20 U.S.C. 7181 et seq
28 CFR Part 35

Purpose

The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities during such events.

Definition

For purposes of this policy, tobacco includes a lighted or unlighted cigarette, cigar, pipe or other smoking product or material and smokeless tobacco in any form.[1]

Authority

The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Board prohibits gambling and the possession and use of controlled substances, alcoholic beverages and weapons on school premises.[2][3]

Guidelines

A schedule of fees for attendance at school events shall be prepared by the Superintendent or designee and adopted by the Board.

Tobacco

The Board prohibits tobacco use by any persons in its school buildings and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.[1][4]

The Superintendent or designee may report incidents involving the sale of tobacco to minors by any person on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[5][6][7][8][9][10]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco by any person on school property to the Office for Safe Schools on the required form.[6][10]

The district shall annually notify staff, parents/**guardians** and members of the public about the district's tobacco policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods.[1]

Service Animals

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.[11][12][13]

Last Modified by Tammy Medellin on January 23, 2017

Book	Policy Manual
Section	900 Community
File	Citizen Advisory Committees
Number	905
Status	From PSBA
Legal	<u>24 P.S. 510</u>

Purpose

Citizen advisory committees can be useful in keeping the Board and administration informed with regard to community opinion and in representing the community in the study of specific school issues.

An advisory committee shall consist of at least one (1) Board member, interested community residents, and district administrators when appropriate.

Authority

When creating an advisory committee, the Board shall:

1. Define the committee's assignment.
2. Appoint a Chairperson **and a recording secretary.**
3. Appoint residents who **are interested and** can make some special contribution to the committee's function.
4. Approve appointment of residents, staff members and/or students recommended by the Superintendent.
5. **Seek the widest range of community interest and backgrounds.**

Recommendations of advisory committees shall not reduce the responsibility of the Board, which shall be free to accept or reject the recommendations.

Meetings of an advisory committee are not regular meetings of the Board and shall be open to the public only upon invitation of the committee.

Last Modified by Tammy Medellin on January 23, 2017.

Book Policy Manual
Section 900 Community
Title Public Complaints
Number 906
Status From PSBA
Legal 1. 20 U.S.C. 7844

Purpose

The Board welcomes inquiries, suggestions, and constructive criticism regarding the district's programs, personnel, operations and facilities. Any parent/guardian, student, resident or community group shall have the right to present a request, suggestion or complaint. The Board intends to provide a fair and impartial **method** for seeking appropriate **resolution**.

Authority

Attempts to resolve public concerns and complaints of district residents shall begin with informal, direct discussions among the affected parties, following the established guidelines and district organizational structure. Only when informal meetings fail to resolve the **issue** shall more formal procedures be **utilized**.

In accordance with law, the Board shall adopt a written procedure that provides parents/guardians, public agencies, other individuals, and organizations a means to submit and resolve complaints regarding violations in the administration of educational programs under the No Child Left Behind Act. The complaint procedure shall be available to the public, a copy maintained in each school, and be distributed annually to parents/guardians and staff.^[1]

Any requests, suggestions or complaints directed to individual Board members and/or the Board shall be referred to the Superintendent for consideration and action. If further action is warranted, based on the initial investigation, such action shall be in accordance with **the following procedures**.

Guidelines

General Complaint Procedure

General complaints about Board policy and district procedures, programs, operations, facilities and personnel shall be processed in accordance with the following procedure.

First Level - Complaints and requests shall be addressed initially to the concerned employee, who shall discuss it with the complainant and attempt to provide a reasonable explanation or take appropriate action within the employee's authority.

As appropriate, the staff member shall report the matter and the resolution to the building principal or immediate supervisor.

Second Level - If the issue cannot be resolved satisfactorily at the first level, it shall be discussed by the complainant with the building principal or the employee's immediate supervisor.

Third Level - If a satisfactory solution is not achieved by discussion with the building principal or immediate supervisor, a conference shall be scheduled with the Superintendent or designee. The principal or supervisor shall provide to the Superintendent or designee a

report that includes the specific nature of the complaint, brief statement of relevant facts, how the complainant has been affected adversely, the action requested, and the reasons why such action should be taken or not taken.

Fourth Level - Should the matter not be resolved by the Superintendent or designee or is beyond his/her authority and requires Board action, the Superintendent or designee shall provide the Board with a complete report.

Final Level - After reviewing all information relative to the complaint, the Board shall provide the complainant with its written decision and may grant a hearing before the Board or a committee of the Board.

The complainant shall be advised of the Board's decision, in writing, no more than ten (10) days following the hearing.

NCLB Complaint Procedure

Complaints alleging violations of law in the district's administration of NCLB education programs shall be processed in accordance with the following procedure.^[1]

The complaint must be filed with the district as a written, signed statement that identifies:

1. Alleged NCLB violation.
2. Facts supporting the alleged violation.
3. Supporting documentation, such as information on discussions, correspondence or meetings with the district regarding the complaint.

Complaints shall be referred to the Federal Programs Coordinator, who will notify the Superintendent or designee.

The Federal Programs Coordinator will conduct an independent investigation, which could include but not be limited to:

1. On-site visit to the building that is the subject of the complaint.
2. Opportunity to present evidence by all individuals and/or organizations involved.
3. Opportunity for each side to question parties of other side and witnesses.

When the investigation is completed, the Federal Programs Coordinator will prepare a report with a recommendation for resolving the complaint. The report will include:

1. Name of the individual or organization filing the complaint.
2. Nature of the complaint.
3. Summary of the investigation.
4. Recommended resolution.
5. Reasons for the recommended resolution.

The Federal Programs Coordinator will submit the report to the Superintendent or designee who will determine whether further investigation is required and/or the district's final response.

All parties involved in the complaint will be notified of the resolution of the complaint by the Superintendent or designee.

The Federal Programs Coordinator will ensure that the resolution of the complaint is implemented.

The time period between receipt and resolution of a complaint will not exceed sixty (60) calendar days, unless circumstances require additional time.

Either party may appeal the final resolution to the Pennsylvania Department of Education.

**Division of Federal Programs
PA Department of Education
333 Market Street
Harrisburg, PA 17126-0333**

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title School Visitors
Number 907
Status From PSBA
Legal 1. 24 P.S. 510
2. 22 PA Code 14.108
3. 24 P.S. 2402 (Military Uniform)
4. Pol. 250

Authority

The Board welcomes and encourages **interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by parents/guardians, adult residents, educators and other officials.** To ensure order in the schools **and to protect students and employees,** it is necessary for the Board to establish policy governing school visits.[1]

Delegation of Responsibility

The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines **and state and federal law and regulations.**

The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.

Guidelines

Persons wishing to visit a school should make arrangements in advance with the school office in that building.

Upon arrival at the school, visitors must register at the office **where they will sign in and sign out and receive a badge.**

After the start of the school day, only one (1) entrance shall be used by visitors to the school. All other entrances shall be locked.

All staff members shall be responsible for requiring a visitor demonstrate that s/he has registered at the school office and received authorization to be present for the purpose of conducting business.

No visitor may confer with a student in school without the approval of the principal.

Should an emergency require that a student be called to the school office to meet a visitor, the principal or designee shall be present during the meeting.

Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and federal and state law and regulations.

Classroom Visitations

Parents/Guardians may request to visit their child's classroom, but the request must be made prior to the visit, in accordance with established administrative regulations.[1][2]

The building principal or program supervisor must grant prior approval for the visit, and shall notify the classroom teacher prior to the visit.

Parents/Guardians shall be limited to one (1) class period per month, per child in the school for classroom visitations, in order to minimize disruption of the classroom schedule and the educational program. Parental participation in classroom activities or programs such as room parents, back-to-school events, and chaperones for field trips shall not constitute a classroom visit for purposes of this policy.

The building principal or program supervisor and classroom teacher have the authority to ask a visitor to leave if the visitor disrupts the classroom routine, educational program or daily schedule, or if a visitor violates Board policy. Failure to leave when asked or repeated, documented disruptions may result in loss of classroom visitation privileges.

Under exceptional circumstances and upon request of the building principal, program supervisor, classroom teacher or parent/guardian, the Superintendent may authorize additional or longer classroom visits by a parent/guardian.

Military Personnel

Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:[3][4]

- 1. Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.**
- 2. Wear official military uniforms while on district property.**

Last Modified by Tammy Medellin on January 23, 2017

Book	Policy Manual
Section	900 Community
e	Relations With Parents/Guardians
Number	908
Status	From PSBA
Legal	1. Pol. 917 2. Pol. 918 3. Pol. 235 <u>4. 24 P.S. 1317</u> 5. Pol. 212

Purpose

The Board believes that the education of students is a joint responsibility that is shared by the parents/guardians. To ensure that the best interests of each student are served in the educational process, a strong program of communication and cooperation between home and school must be maintained, and parental involvement encouraged.[1][2]

Authority

The Board feels that it is the parents/**guardians** who have the ultimate responsibility for their children's behavior in school, including the behavior of students who have reached the legal age of majority but are, for all practical purposes, under parental authority.[3]

Delegation of Responsibility

During school hours, the Board acts in loco parentis or in place of the parents/**guardians**, through its designated administrators.[4]

Guidelines

Parents/**G**uardians are requested to keep the school staff apprised of changes in the home situation that may affect a student's conduct or performance.

The Board directs that the following activities be implemented to encourage parent-school cooperation:

1. Parent-teacher conferences to permit two-way communication between home and school.[5]
2. Open houses in district schools to provide parents/**guardians** the opportunity to see the school facilities, meet the faculty, and witness school programs.
3. Special events of a cultural, ethnic or topical nature that are initiated by parent groups; involve the cooperative effort of students, staff and parents/**guardians**; and are of general interest to the schools or community.

The Board believes that parents/**guardians** have a responsibility to support and encourage their child's career in school through the following actions:

1. Require that students comply with district policies and school rules and regulations and accept responsibility for **their** behavior.

2. Send students to school with proper attention to their health, personal cleanliness and **dress**.
3. Maintain an active interest in the student's daily work and provide appropriate supervision for completion of assigned homework.
4. Read, sign and return **promptly** all communications from school, when requested.
5. Attend conferences for the exchange of information on the student's progress in school.[5]
6. Participate in school activities and special functions.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
 Section 900 Community
 Title Municipal Government Relations
 Number 909
 Status From PSBA
 Legal 1. PA Const. Art. III Sec. 14
2. 24 P.S. 502
3. 24 P.S. 521
4. 24 P.S. 706
5. 24 P.S. 775
6. 24 P.S. 790
7. 24 P.S. 1302.1-A
8. 24 P.S. 1303-A
9. 22 PA Code 10.11
 10. Pol. 805.1
22 PA Code 10.24
35 Pa. C.S.A. 7701
 Pol. 613
 Pol. 805

Purpose

It is the policy of the Board that school district officials and municipal officials maintain a close and harmonious association. Such liaison is requisite for dealing with school/community concerns and issues in a satisfactory manner while assuring prudent expenditure of tax dollars.

Authority

The Board recognizes that its authority derives directly from the General Assembly, but it also is aware that the municipality and the school district must work together for the welfare of the residents.[1]

The Board, as an independent body, has no statutory relationship to other local governmental bodies. However, the Board may cooperate with local government units and other appropriate organizations in matters that affect district responsibilities. Such organizations may include, but not be limited to, health agencies, public libraries, museums, police and fire departments, township supervisors, borough council, planning commissions and the courts.

In matters affecting the budgets of such agencies, the Board shall neither seek special consideration nor assume costs that properly fall outside its jurisdiction, except as prescribed by law.

The Board advocates joint expenditures of district and municipal or county funds to provide facilities from which the entire community may derive benefits. In accordance with this policy, the Board **may**, as either opportunity or need arises, and as it is entitled to do by law, enter into joint **action** agreements with the local municipal governing body in acquiring or leasing, improving, equipping, operating or maintaining **such** jointly used facilities.[2][3][4][5][6]

Delegation of Responsibility

The Superintendent and each local police department that has jurisdiction over school property shall enter into, and update on a biennial basis, a memorandum of understanding which shall be developed and executed in accordance with state law and regulations. [7][8][9][10]

To maintain cooperation with the municipality for fiscal and facilities planning, the Superintendent or designee will meet periodically with municipal officials to discuss issues of common interest.

The public library can and should play an important role in the intellectual and educational development of district students, **servicing as a resource to reinforce and augment the school library and provide services and materials that may go beyond those which the school library can provide.** To help achieve this end, the school district shall **provide financial support for the local library.**

Last Modified by Tammy Medellin on January 23, 2017

Book	Policy Manual
Section	900 Community
Title	Community Engagement
Number	910
Status	From PSBA
Legal	<u>24 P.S. 510</u>

Purpose

The purpose of community engagement is to create a collaborative environment in which students, parents/guardians, families, residents, businesses, and community organizations are encouraged and invited to be involved stakeholders in the school community. Such engagement strengthens broad-based community support for the school district's mission, goals, operations and educational programs.

Definition

Community engagement is defined as an ongoing collaborative process in which the school district works with the public to build understanding, guidance, and active support for the education of students in the community.

Authority

The Board endorses the concept that community engagement is essential for the school district and the community to maintain mutual understanding, respect and trust, and to work together to improve the quality of education for district students. The Board intends, through this two-way communication, to identify the community's concerns, needs and suggestions, and to be responsive to the community through the Board's actions.

The Board also recognizes that the public offers resources of training and experience useful to the schools. The quality of the district's operations and programs can be strengthened when these resources are used in an advisory capacity.

The Board, with assistance from the administration, shall determine the appropriate strategy when utilizing the community engagement process.

The Board, in consultation with the Superintendent, shall identify a team of individuals who will be responsible for developing, implementing and delivering a community engagement program.

After the community engagement process is concluded, the Board shall make the final decision regarding an issue.

The Board shall annually assess the effectiveness of the community engagement program.

Delegation of Responsibility

The Board directs the administration to develop and implement a planned program of community engagement that regularly provides opportunities for students, parents/guardians, families, residents, businesses and community organizations to participate in dialogue and decision-making related to district-wide and school-based issues.

The administration shall develop and use varied, effective communication methods to ensure that all community members receive information about district and school programs and the available opportunities to become actively involved.

Guidelines

Students, parents/guardians and community members must submit to the Superintendent's office any communications and questions addressed to the Board.

The Board and administration shall give substantial weight to the input received from the community. When evaluating the community's suggestions, the Board and administration will consider the impact on the district's goals, operations, educational programs, and financial resources. Recommendations made by the community shall not reduce the authority or responsibility of the Board, which may accept or reject such recommendations.

The district shall communicate to the community the Board's decision and its rationale regarding an issue involving community engagement.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title News Media Relations
Number 911
Status From PSBA
Legal 24 P.S. 510

Purpose

Representatives of the local press, radio and TV are an important link in communications between school and community. Maintenance of good working relationships with media representatives is essential to meeting the objectives of the school-community relations program.

Authority

The Board shall have final approval for all procedures regarding relations between the news media and the district.

The Board reserves the right to negotiate for radio broadcasting, televising, filming, or sound recording of any school event by an outside agency. These rights, if sold, shall be contracted under conditions that bring the most favorable terms to the school district.

Delegation of Responsibility

The chief communications representative for the Board shall be the Superintendent or designee.

The communications representative shall be responsible to:

1. Be readily available to media representatives.
2. Keep media representatives informed of all aspects of the school district so that reporting will be done on the basis of a complete and valid overview.
3. **Submit and suggest feature stories or articles of interest or relevance.**
4. **Assist district staff with media relations.**
5. Assist various school-related groups in their relations with the news media.
6. Assist the Board in preparing regular and special publications for the public.

Guidelines

Staff members shall not give school information or interviews requested by news media representatives without prior approval of the district's communications representative.

Students shall not be permitted to give school information or interviews requested by news media representatives without prior approval of the district's communications representative.

Submission of photographs to news media and permission for news media representatives to photograph district subjects, personnel, or students shall **be** authorized by the communications representative and the individuals involved or their parents/guardians.

Photographs of a controversial nature, or that **are** questionable with regard to individual rights of privacy, shall not be **sanctioned**.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Relations With Educational Institutions
Number 912
Status From PSBA
Legal 24 P.S. 1332
24 P.S. 1354
Pol. 216
Pol. 307

Authority

It is the policy of the Board that lines of communication be maintained by the school district with other districts and institutions **that** provide programs, training or services not otherwise available to **district** students and with districts whose resident students are enrolled in programs of this district.

Delegation of Responsibility

Maintaining **cooperative** and constructive relationships with other educational institutions shall be the responsibility of the Superintendent or designee, who will establish administrative regulations that enable the district to do so.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
 Section 900 Community
 Title Nonschool Organizations/Groups/Individuals
 Number 913
 Status From PSBA
 Legal 1. Pol. 220
 2. Pol. 707
 3. 24 P.S. 510
 4. 24 P.S. 511
 5. Pol. 121
 6. 24 P.S. 775
 7. Pol. 216
24 P.S. 779

Purpose

Any requests from **nonschool** organizations, groups or **individuals seeking to have** students **participate in or be informed of the opportunity to participate in nonschool-sponsored activities, awards or scholarships shall be governed by this policy.**

Definitions

Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

Nonschool materials - any printed or written materials prepared by nonschool organizations, groups or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

Distribution - handing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.

Posting - publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials - activities and materials which:

1. **Are libelous, defamatory, obscene, lewd, vulgar, or profane.**
2. **Violate federal, state or local laws.**
3. **Violate Board policy or district administrative regulations.**
4. **Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs.**
5. **Incite violence.**
6. **Advocate use of force or urge violation of federal, state or municipal law, Board policy or district administrative regulations.**
7. **Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.**

Authority

It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy.[2]

The Board prohibits the use of students and staff members for advertising or promoting nonschool organizations, **groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to nonschool organizations, groups or individuals.**
[3][4]

Delegation of Responsibility

The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

Guidelines

Nonschool Activities/Materials

The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by **nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.**

Requests for student participation in **nonschool organizations, groups or individually** sponsored activities must be made in writing to the Superintendent or designee **in accordance with administrative regulations, written announcements and this policy.**

Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.

Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity; and the Board must approve proposals that would commercially benefit a for-profit entity.

A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity or materials.

Participating students **may** not leave the school district unless the Board policy for field trips has been followed or the Board has granted **special permission**.^[5]

Fundraising

Fundraising by **nonschool organizations, groups or individuals** is prohibited on school property or in the name of the school.^[6]

Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.

Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to nonschool organizations, groups or individuals that seek this information for the purpose of fundraising.

Scholarships/Awards

The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established **criteria** be observed.

Information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/**guardians** of a student who is younger, in accordance with the Board's policy on student records.^[7]

The scholarship or award, and any pertinent restrictions, shall be approved by the Board.

All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee prior to the date on which it is to be presented.

The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, **pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.**

Travel Services/Foreign Trips

Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Board.

Sellers of travel services to students must meet the following criteria:

1. Belong to an association of certified sellers of travel.
2. Provide proof of insurance.
3. Submit references.
4. Provide proof of a performance bond.

5. Include in all information provided to students and parents/**guardians** that use of tobacco, alcohol and controlled substances will be prohibited.
6. Include in all information provided to students and parents/**guardians** that the activity is not a school-sponsored event.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Relations With Intermediate Unit
Number 914
Status From PSBA
Legal 1. 24 P.S. 901-A
2. 24 P.S. 902-A
3. 24 P.S. 920-A
4. 24 P.S. 910-A

Authority

Each school district has an opportunity to participate in the services and programs offered by the assigned intermediate unit.[1][2]

It is the policy of this Board that cooperation and communication be maintained with Chester County Intermediate Unit No. 24 to ensure maximum effectiveness of programs and services.

The Board shall annually review district programs that involve intermediate unit services and make whatever determinations such a review suggests. This review will normally take place prior to the district's approval of the proposed intermediate unit budget.[3]

In order to maintain a constructive relationship with the intermediate unit, the Board member elected by the Board is designated as the official liaison between the district and Chester County Intermediate Unit No. 24.[4]

Delegation of Responsibility

The duties of the Board representative are to ensure that the Board receives necessary information and data that will lead to sound and valid judgments regarding decisions that involve participation by the district in the various programs and services offered by the intermediate unit.

Last Modified by Tammy Medellin on January 23, 2017

Book	Policy Manual
Section	900 Community
Je	Booster Clubs
Number	915
Status	From PSBA
Legal	1. Pol. 707

Purpose

The School Board recognizes and appreciates the cooperation and support given by booster organizations to various extra-curricular and co-curricular activities of the schools. It is the Board's desire to maintain the continuing good relationship between the district and the booster organizations to serve the basic educational goals of the school district.

To nurture the relationship between the district and the booster organizations and to delineate said relationship, booster organizations supporting activities sponsored by the district shall adhere to the established guidelines as adopted by the School Board.

Definitions

Booster Club - any organization comprised of parents or community members who choose to support an extra- or co-curricular activity.

Initiation - to initiate a booster club for a particular activity, the following process must be followed:

1. Parents or adult supporters must discuss their intent with the appropriate advisor or coach.
2. The coach or advisor must then discuss the request with the building principal. If approved by the principal, a formal written request must be submitted to the Board for approval, by the booster club.

Guidelines

Booster clubs should be governed by a published constitution and/or by-laws and must be submitted to the Board for review before using the school, or school district name. In addition, a list of each organization's goals shall be included. Booster clubs shall annually submit a list of names of officers to the building principal in which the club functions.

Booster clubs are adult organizations that sponsor adult fund raising activities carried out in the name of the school. Students are not to be involved in fund raising activities during school hours without the permission of the building principal. Booster clubs may raise funds by food concessions and like activities with preapproval of the building principal.

Booster club fund raising activities carried out in the name of the school and involving students during school hours or at school-sponsored functions must have pre-approval from the Superintendent or designee by completing the appropriate request form, and, by being placed on the fund raising calendar.

To ensure custodial and security services are available, booster clubs must complete the "Use of Facilities" form as required of all outside groups requesting use of school buildings and facilities for meetings and activities.[1]

Any gifts of equipment requiring installation, storage, or maintenance shall require formal acceptance

by the Board. Any such equipment donated shall become the property of the district.

The district will not be held responsible for any equipment supplied by a booster club, which is lost, damaged, or stolen.

The Board requires that activities and programs initiated and supported by booster organizations shall not violate PIAA regulating standards.

Each booster organization shall provide an audit or treasurer's report once at the end of the district's fiscal year, a copy of which shall be submitted to the Business Office and forwarded to the Board upon request.

The Board does not assume financial responsibility for a booster club and excludes itself from any liability a booster group may incur.

Booster organizations shall not use the district's tax-free number for purchases. Groups should consider filing with the Commission on Charitable Organizations, Department of State, as a charitable nonprofit organization.

Students are not eligible for membership in any booster groups.

A coach's role in the functioning of the booster club is solely in an advisory capacity. S/He shall not handle money or make purchases in the name of the booster club.

In the event that a booster organization contracts with any individual(s) for services, then, that organization must carry a minimum one million dollar liability insurance policy, pay for workers' compensation insurance, and must provide all certificates of insurance to the Chief Financial and Operations Officer or designee.

Camps

If a booster club sponsors a camp and a district employee participates, the following must be followed:

1. The responsibilities of the employee and the booster club must be clearly defined as to purchases made, salaries paid, and awards given.
2. The employee(s) hired by the booster club shall not be permitted to handle any money or to make purchases in the name of the booster club.

Sponsored by Individual Citizens – The district views these camps sponsored by individual citizens as independent enterprises.

Compliance

1. Should any situation emerge between a booster club and the administration regarding the management of any school-related activity, the Superintendent or designee shall resolve the issue within these established guidelines and Board Policy. No booster club shall engage in any activity outside these guidelines.
2. Any individual within the booster club who has a concern with respect to any matter(s) pertaining to the club and/or an employee should be required to process that concern through the officers and membership of the club.

If there is no resolution at that level, the officers of the club may refer the concern to the building principal and Athletic Director for review.

If no resolution is achieved at the aforementioned level, the matter should be referred to the Superintendent or designee.

If a resolution is still not achieved, the matter shall be referred to the Board.

3. Violation of Board policy may lead to revocation of a booster organization's function in district activities.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Volunteers
Number 916
Status From PSBA
Legal 1. 24 P.S. 510
2. Pol. 824
3. 23 Pa. C.S.A. 6303
4. 23 Pa. C.S.A. 6344
5. 23 Pa. C.S.A. 6344.2
6. Pol. 907
7. 23 Pa. C.S.A. 6344.3
8. 23 Pa. C.S.A. 6344.4
9. 24 P.S. 1418
10. 28 PA Code 23.44
11. 23 Pa. C.S.A. 6311
12. Pol. 806
13. Pol. 123
14. Pol. 123.1
15. Pol. 123.2
16. Pol. 216
23 Pa. C.S.A. 6301 et seq

Purpose

The Board supports and encourages the participation of parents/guardians and community residents to enhance the educational, cocurricular and extracurricular programs of the district.

Authority

The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the district.[1]

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[1]

All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment.[2]

Definitions

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

Adult - an individual eighteen (18) years of age or older.[3]

Certifications - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.[4][5]

Direct volunteer contact - the care, supervision, guidance or control of children and routine interaction with children.[3]

Person responsible for the child's welfare - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[3]

Routine interaction - regular and repeated contact that is integral to a person's volunteer responsibilities.[3]

Visitor - a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.[6]

Volunteer - is an adult, whose role is more than that of a visitor, who voluntarily offers a service to the district without receiving compensation from the district. A volunteer is not a school employee.[5]

The two (2) classifications of volunteers are:

- 1. Position Volunteer - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children. Examples include, but are not limited to field trip chaperones, tutors, coaches, activity advisor, recess or library aides, etc.**
- 2. Guest Volunteer - an adult who voluntarily provides a service to the district, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in "Career Day," etc.**

Delegation of Responsibility

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

Guidelines

Each prospective position volunteer shall complete and submit a volunteer application.

The names of all position volunteers shall be submitted for approval by the Superintendent or designee.

The names of all guest volunteers shall be submitted for approval by the building principal or designee.

Upon approval, volunteers shall be placed on the list of approved volunteers.

Approval shall be required prior to beginning service as a volunteer.

Certifications

Prior to approval, all position volunteers shall submit the following information:

1. PA Child Abuse History Certification - which must be less than sixty (60) months old.
[5]
2. PA State Police Criminal History Record Information - which must be less than sixty (60) months old.[5]
3. Disclosure Statement for Volunteers - which is a statement swearing or affirming the applicant has not been disqualified from service by reason of conviction of designated criminal offenses or being listed as the perpetrator in a founded report of child abuse.
[4][5][7]

If a position volunteer has not been a resident of Pennsylvania during the entirety of the previous ten (10) year period, the position volunteer must also submit the following information:[5]

1. Federal Criminal History Report - issued at any time since the volunteer established residency.

The Superintendent or designee shall review the information and determine if information disclosed that precludes service as a volunteer.

Information submitted by volunteers in accordance with this policy shall be maintained centrally in a manner similar to that used for school employees.

Position volunteers shall obtain and submit new certifications every sixty (60) months.[8]

A student, eighteen (18) years of age or older, who is volunteering for an event or activity sponsored by the school in which the student is enrolled and occurring on the school's grounds, shall not be required to submit certifications except when the event or activity is for children in the care of a child-care service or the student will otherwise be responsible for the welfare of a child.[5]

Tuberculosis Test

Prior to participating in student activities, volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health.[9][10]

Arrest or Conviction Reporting Requirements

Position volunteers shall report to the Superintendent or designee, in writing, within seventy-two (72) hours, an arrest or conviction required to be reported by law or notification that the volunteer has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[7]

The Superintendent or designee shall immediately require a position volunteer to submit new certifications if the Superintendent or designee has a reasonable belief that the volunteer was arrested for or has been convicted of an offense required to be reported by

law, was named as a perpetrator in a founded or indicated report, or has provided written notice of such occurrence.[7]

Failure to accurately report such occurrences may subject the position volunteer to disciplinary action up to and including denial of volunteer service and criminal prosecution [7]

Child Abuse Reporting

All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations.[11][12]

Supervision

Each volunteer shall be under the supervision of a designated school administrator, teacher or other member of the school staff.

Training

Volunteers shall attend orientation and training sessions, as appropriate to the nature of their volunteer service. When training is provided for school employees relating to the legal obligations of employers and educational institutions, consideration shall be given to which volunteers should also receive that training.[13][14][15][12]

Confidentiality

No volunteer shall be permitted access to confidential student information unless the supervisor has determined that such access is necessary for the volunteer to fulfill his/her responsibilities. Volunteers with access to confidential student information shall maintain the confidentiality of that information in accordance with district policies and procedures and applicable law. If a volunteer has questions about the confidentiality of student information, the volunteer should consult with the building principal.[16]

Liability Insurance

The district may provide liability insurance coverage for volunteers appropriate to the nature of their roles and the risk management needs of the district.

Reimbursement for Expenses

Volunteers may be reimbursed for expenses incurred in the course of their volunteer service only when authorized in advance by the Superintendent or designee.

Acknowledgement

Each volunteer shall affirm in writing that s/he has been provided with a copy of, has read, understands and agrees to comply with this policy.

Last Modified by Tammy Medellin on January 23, 2017

Book Policy Manual
Section 900 Community
Title Parental/Family Involvement
Number 917
Status From PSBA
Legal 24 P.S. 510

Purpose

The Board recognizes the vital role parents/guardians and family play in the education, welfare and values of their children. The district is committed to the belief that all students can learn and acknowledges that schools and families share a commitment to the educational success of students.

Definition

Parental and family involvement shall be defined as an ongoing process that assists parents/guardians and families to meet their basic obligation as a child's first educator, promotes clear two-way dialogue between home and school, and supports parents/guardians as leaders and decision-makers concerning the education of their children at all levels.

Authority

The Board recognizes that the responsibility for each student's education is shared by the school and the family and acknowledges that schools and families must work as knowledgeable, cooperative partners to effectively educate all students. To this end, the Board shall support the development, implementation, and continuing evaluation of a parental and family involvement program that will involve parents/guardians at all grade levels in a variety of roles.

Delegation of Responsibility

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parental involvement efforts, including, but not limited to, input from parents/guardians and district staff on the adequacy of parental involvement opportunities and barriers that may inhibit parent/guardian participation.

Guidelines

Because parents/guardians are familiar with the needs, problems and abilities of their children, staff should communicate with and seek their input throughout the school year.

The parental and family involvement program may include the following:

1. Support for parents/guardians as school leaders and decision-makers, in addition to serving in advisory roles.
2. Promotion of clear two-way communication between the school and the family about school programs and student progress.

- 3. Assistance to parents/guardians and families in developing parenting skills to foster positive relationships at home, to support children's educational efforts, and to assist their children with learning at home.**
- 4. Involvement of parents/guardians, with appropriate training, in instructional and support roles at the school.**

Last Modified by Tammy Medellin on January 23, 2017

*Coatesville Area School District
Operations Committee*



Members

Brenda Geist, Chair
Laurie Knecht
Dean Snyder

July 11, 2017

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

July 11, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the June 13, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Request to Waive Fees – Coatesville Police Department – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for use of the 9/10 Center Auditorium, in the amount of \$468, for a Music Festival, and the Coatesville Police Department's Gun Buy Back Program on Saturday, September 2, 2017 from 1:00 – 4:00 p.m. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending June 30, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee

Minutes to Approve

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder (*absent*)
SUBSTITUTE: Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:02 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees - Coatesville Youth Lacrosse – NBMS, SBMS and CASHS

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, amounts listed below, for use of facilities at North and South Brandywine Middle Schools and C.A.S.H. from May 1, 2017 through April 30, 2018: (*Confidential Enclosure*)

- South Brandywine Middle School \$2,340
- North Brandywine Middle School \$2,340
- Coatesville Area Senior High School \$13,455

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

B. Request to Waive Fees – Y.M.C.A. of Greater Brandywine - Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the Y.M.C.A., in the amount of \$41,808.00, for a summer camp program at Friendship Elementary School from June 26 to August 17, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

C. Request to Waive Fees – Youth Basketball Camp – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$4,516.00, for a youth basketball camp at Scott Middle School on July 1st, 2nd & 3rd, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

D. Request to Waive Fees – Young Men & Women In Charge – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the YMWIC Foundation, Inc., in the amount of \$9,270.00, for an elementary summer camp at Rainbow Elementary School on June 19th through July 28th, 2017. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht Vote: 3-0

E. Request to Waive Fees – B.O.Y.S., Inc. – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,200, for a summer reading program at Scott Middle School.

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 3-0

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending May 31, 2017 (Enclosure)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:10 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Operations Committee Enclosure

Food Services Report

*Coatesville Area School District
Finance Committee*



Members

Stuart Deets, Chair
James Hills
Tom Siedenbuehl

July 11, 2017

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

July 11, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the June 13, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

B. Kennett Square Revitalization Task Force Donation -- AFJROTC

RECOMMENDED MOTION: That the Board of School Directors accept the \$300 donation, from the Kennett Square Revitalization Task Force for the Unit's Kennett Square Memorial Parade Participation, for the AFJROTC Program. (*Confidential Enclosure*)

C. Chem-Aqua Water Treatment Program Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Water Treatment Program Agreement between CASD and Chem-Aqua, in the amount of \$7,200.00, as presented. (*Confidential Enclosure*)

D. Western Pest Service -- Caln Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Western Pest Services, in the amount of \$333 per month, as presented. (*Confidential Enclosure*)

E. Lifetouch Studios Commission Check -- Reeceville Elementary School

RECOMMENDED MOTION: That the Board of School Directors accept the commission check of \$803 for the 2016-27 Spring Individuals Program, as presented. (*Enclosure*)

F. BerkOne Service Agreement -- Transportation Notification Services

RECOMMENDED MOTION: That the Board of School Directors approve the BerkOne Service Agreement to print and mail student transportation notifications, as per the attached agreement. (*Enclosure*)

G. Safe Schools Training Annual Subscription

RECOMMENDED MOTION: That the Board of School Directors approve the Safe Schools Training Annual Subscription, as presented. (*Enclosure*)

H. Director of Athletics, Activities and Compliance

RECOMMENDED MOTION: That The Board of School Directors approve the appointment of Matthew McCain as the Director of Athletics, Activities and Compliance for the Coatesville Area School District at a prorated salary of \$99,000. This position was posted on 4/27/2017. Mr. McCain holds a Bachelor's degree in Psychology from Kutztown University. He also holds an MPA - Public Administration with a Certificate in Sports Management & Athletic Administration from West Chester University. The effective date is to be determined. SP4: Approved. Pending 168 Forms.

I. Human Resources Director

RECOMMENDED MOTION: That the Board of Directors, pursuant to section 508 of the Public School Code of 1949, (a) appoint Karen Hall as Director of Human Resources for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022; and (b) approve the Director of Human Resources contract between Karen Hall and the Coatesville Area School District for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022, at an annual salary of \$142,000.00.

J. Human Resources Report and Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosures*)

INFORMATIONAL ITEM(S)

- CASD and Charter School Enrollment Reports for the month ending June 30, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

Finance Enclosure

Minutes to Approve

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

June 13, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets (*absent*)
SUBSTITUTE CHAIR: Ann Wuertz
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:24 p.m.

APPROVAL of MINUTES

Approval of the May 9, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

B. Ellin Keene Residency

RECOMMENDED MOTION: That the Board of School Directors approve the Heinemann professional development seminar contract, in the amount of \$80,000, for the following dates: (*Confidential Enclosure*)

2018: September 25th – 27th
October 23rd – 25th

2019: January 29th – 31st
February 26th – 28th
March 19th - 21st

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

C. Lifetouch Spring Individuals Program (2016-17) Commission Check – King’s Highway E. S.

RECOMMENDED MOTION: That the Board of School Directors accept the commission check in the amount of \$883 for the Spring Individuals 2016-2017 Program at King’s Highway Elementary School, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

D. GBC Laminator Maintenance Agreement Renewal (2017-2018) – King’s Highway E. S.

RECOMMENDED MOTION: That the Board of School Directors approve the Equipment Maintenance Agreement for laminator repairs at King’s Highway Elementary School, in the amount of \$535.39, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: James Hills Vote: 3-0

L. Donations / Sponsorships

RECOMMENDED MOTION: That the Board of School Directors accept the monetary donations from the following sponsors:

<u>Amount</u>	<u>Donor/Sponsor</u>	<u>Purpose</u>
\$500	Anonymous	Retirement/Service Award Dinner
\$500	EBS Healthcare	Retirement/Service Award Dinner
\$1,500	GCA	Retirement/Service Award Dinner
\$500	Insight	Retirement/Service Award Dinner
\$500	ServiceMaster	Retirement/Service Award Dinner

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

M. Memorandum of Understanding – Make-up Day – C.A.T.A.

RECOMMENDED MOTION: That the Board of School Directors approve the Memorandum of Understanding between CASD and CATA regarding make-up days at South Brandywine and Scott Middle Schools for heating malfunction. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

N. Blackboard (School Website) Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Blackboard for school websites, as presented. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

O. eSchool PLUS Upgrades

RECOMMENDED MOTION: That the Board of School Directors approve the Professional Services Quote/Work Order to upgrade eSchoolPlus software, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

P. Logic Choice - Network Administrator Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the professional services Agreement between CASD and Logic Choice Business Technologies for a Network Administrator, at a savings of \$1,033.17. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

Q. Logic Choice – Director of Technology Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Logic Choice Business Technologies for a Director of Technology at a savings of \$50,690.51. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 3-0

OLD BUSINESS

NEW BUSINESS

❖ **Volunteers Needed at Scott Field**

- Every Sunday from 7:30 a.m. to 4:30 p.m.
- Please consider stopping by to lend a helping hand to restore the facility and beautify the fields.

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:47 p.m.

Respectfully submitted, Karen Jackson

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

Finance Enclosure

Chem-Aqua
Water Treatment Program
Agreement



Water Treatment Program Agreement

for

COATESVILLE AREA SCHOOL

DISTRICT

1029 E. LINCOLN

HIGHWAY

COATESVILLE, PA

19320

The Chem-Aqua Water Treatment Program is an important step in achieving efficient operation and extending the useful life of valuable cooling and heating equipment.

By this AGREEMENT COATESVILLE AREA SCHOOL DISTRICT (hereinafter referred to as "Customer") agrees to purchase and Chem-Aqua, Inc. (hereinafter referred to as "Chem-Aqua") agrees to provide a professional Water Treatment Program for the SYSTEM(S) for an annual cost of \$7,200.00, to be paid in 12 equal billings of \$600.00 each for a total agreement price of \$7,200.00. The systems covered by this agreement are heating and cooling closed loops.

The term of this AGREEMENT shall be for 12 months starting 8/1/2017 and ending 7/31/2018. This price quotation includes products and services as outlined in this proposal, but does not include any taxes, freight, or handling fees that may be applicable.

Chem-Aqua will have a representative call on Customer and personally handle the initial application of the treatment chemicals. Thereafter, a representative will visit Customer regularly to check the systems, collect water samples, test the treated waters, and make chemical adjustments. A written report documenting the results of the service visits and any recommendations will be provided to the designated personnel of customer.

Customer agrees to permit Chem-Aqua reasonable access to its premises and the system to allow Chem-Aqua personnel to perform their services.

Customer agrees to perform maintenance and repairs of equipment as recommended by equipment manufacturer or mechanical contractor. If repairs to the system are required to permit Chem-Aqua's products to effectively protect Customer's equipment, Customer agrees to cause such repairs to be made at its expense.

Customer agrees to inform Chem-Aqua of modifications to the system or any design elements in the system such as dead- legs that would affect the flow of water through the equipment.

Chem-Aqua's treatment of biological growth is for the purpose of reducing the risk of that growth causing damage to the equipment or otherwise interfering with the operation of the system and is not meant to protect against health risks from exposure to biological growth.

This contract does not include Legionella risk assessments or a Legionella risk management program. Chem-Aqua is providing the services described in this contract only and no services relating to Legionella Risk Management beyond normal minimization of biological fouling.

Chem-Aqua has no responsibility for damages to the system or conditions such as scale or corrosion, which existed prior to the start of the Water Treatment Program, or for damages due to customer's failure to properly operate, maintain or repair equipment. Chem-Aqua is not responsible for damages due to Customer's failure to implement recommendations made by Chem-Aqua.

This AGREEMENT is effective as of the date it is signed and shall remain in effect until cancelled by either party submitting a 30 day written notice of cancellation. Customer will be responsible for payment of all products/equipment shipped and services rendered prior to cancellation of program. Upon cancellation, Customer must return all Chem-Aqua supplied equipment (which has not been separately purchased.) After the initial 12 months, and if business conditions warrant, Chem-Aqua may implement a general price increase to Customer which will be reflected on the next invoice to Customer.

AGREED TO on this _____ date of _____, 20_____.

By _____

Chem-Aqua

P.O. Box 152170

Irving, TX 75015

1-800-527-9919

By _____

Customer

Coatesville Area School District

1029 E. Lincoln Highway Coatesville, PA 19320

(Address)

610-466-2417

(Phone)

Finance Enclosure

Human Resources Report

HUMAN RESOURCES REPORT – JULY 11, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Alba, Katie, Teacher for Reeceville Elementary School. Letter Dated: 6/23/2017. Reason: Personal. Effective: 6/23/2017.
- 2) Gonzalez-Quijano, Ana Laura, Math Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/26/2017. Reason: Personal. Effective: 6/30/2017.
- 3) Greene, Jordan, Teacher for East Fallowfield Elementary School. Letter Dated: 6/21/2017. Reason: Personal. Effective: 6/21/2017.
- 4) Hulea, Brian, Social Studies Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.
- 5) Landrum, Melissa, Elementary Teacher for Caln Elementary School. Letter Dated: 6/9/2017. Reason: Personal. Effective: 6/9/2017.
- 6) Reinbrecht, Gary, English/Communication Teacher for Coatesville Area Senior High School. Letter Dated: 6/19/17. Reason: Personal. Effective: 6/19/17.
- 7) Schwartz, Jennifer, Social Studies Teacher for South Brandywine Middle School. Letter Dated: 6/7/2017. Reason: Personal. Effective: 6/12/2017.
- 8) Scioli, Lori, Science Teacher for Scott Middle School. Letter Dated: 6/26/2017. Reason: Personal. Effective: 6/26/2017.
- 9) Sheridan, Jacqueline, Earth and Space Science Teacher for Coatesville Area Intermediate High School. Letter Dated: 6/30/2017. Reason: Personal. Effective: 6/30/2017.
- 10) Taggart, Amber, Pre-School Teacher for Gordon Early Literacy Center. Letter Dated: 7/3/2017. Reason: Personal. Effective: 7/3/2017.

b. CATSS

- 1) Keech, Linda, Attendance Secretary for Scott Middle School. Letter Dated: 5/31/2017. Reason: Retirement. Effective: 6/9/2017.
- 2) Urban, Dana, 5.75 Hour Special Education One-on-One Aide for Scott Middle School. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.

c. EXTRA DUTY

- 1) Urban, Dana, ESY Special Education Aide for the Coatesville Area School District. Letter Dated: 6/22/2017. Reason: Personal. Effective: 6/22/2017.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Downing, Shannon, Assistant Principal for the Coatesville Area Senior High School. Posted: 5/9/2017. Salary: \$98,000 (prorated). Degree: BS - Chemistry, West Chester University; MS - Education Technology, Walden University; Principal/Administrative Leadership Certification, Penn State University. Certifications: Administrative Principal PK-12; Chemistry 7-12; Administrative Vocational Admin Director 7-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) Keller, Meredith, Math Teacher for the Coatesville Area Senior High School. Posted: 3/16/17. Salary: \$44,933. Degree: BS - Education, Mathematics Major, Millersville University. Certifications: Mathematics 7-12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

c. CATSS

- 1) Massey, Sharon, 250-Day Secretary for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) McFarland, Amy, 250-Day Secretary for the Coatesville Area Intermediate High School. Posted: 4/7/2017. Salary: \$15/hour. Effective: 7/5/2017. SP4: Approved. Pending 168 Forms.
- 3) Smith, Jessica, 250-Day Secretary for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: 7/3/2017. SP4: Approved. Pending 168 Forms.
- 4) Vazquez, Maria, Receptionist for the Coatesville Area School District. Posted: 4/7/2017. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Lapsker, Kristina, ESY Teacher for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$33/hour. Certifications: Special Education PK-8, Grades PK-4. Effective: 6/26/2017. SP4: Approved. Pending 168 Forms.

- 2) Game/Event Workers for the Coatesville Area School District. Posted: 2/9/2017. Effective: 2016—2017 School Year. SP4: Staff.

Karen Barnhardt

Carla Harvey

Ruth Martin

3. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Burns, Mary Beth, move from 250-Day Secretary for CASD Cyber Academy to 250-Day Secretary for Scott Middle School. Effective: 2017—2018 School Year.

4. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. FEDERATION

- 1) Watson, Sarita, move from 3-Hour Food Service General Utility Worker for Caln Elementary School to 3.75 Hour Food Service General Utility Worker for Coatesville Area Senior High School. Effective: 2017—2018 School Year.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Gathercole, Susan, move from Food Service Substitute for the Coatesville Area School District to 3-Hour Food Service General Utility Worker for Caln Elementary School. Posted: 5/31/2017. Salary: \$13.66 (move to \$14.66 after 520 hour probation period). Effective: 2017—2018 School Year.

6. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Cunningham, Mark, Buildings and Grounds for the Coatesville Area School District. Effective: 7/12/2017—8/23/2017.

Finance Committee ~ Financial Statements

- *Treasurer's Report for period ending May 31, 2017*
- *Bills Payable for the period of June 24th – 30th, 2017*
- *Food Service Fund for the period of July 1st – 7th, 2017*

Submitted: July 11, 2017

Fund Accounting Check Register

GENERAL FUND - From 06/24/2017 To 06/30/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
*0ACH1096	06/24/2017	M1239400001			10-0462-230-000-00-000-000-0000	100462230	3,829,847.47
Vendor: 1093 - PUBLIC SCHOOL EMPLOYEE RET SYS					Remit # 2	Check Date: 06/24/2017	Check Amount: 3,829,847.47
*0ACH1097	06/26/2017	M1239600001			10-0462-021-PAY-00-000-000-000-0000	100462021PAY	477.18
Vendor: 1856 - DOMESTIC RELATIONS					Remit # 1	Check Date: 06/26/2017	Check Amount: 477.18
*0ACH1098	06/26/2017	M1239700001			10-0462-010-PAY-00-000-000-000-0000	100462010PAY	55,922.81
*0ACH1098	06/26/2017	M1239700002			10-0462-011-PAY-00-000-000-000-0000	100462011PAY	27,345.60
*0ACH1098	06/26/2017	M1239700003			10-0462-220-000-00-000-000-000-0000	100462220	27,345.60
*0ACH1098	06/26/2017	M1239700004			10-0462-026-PAY-00-000-000-000-0000	100462026PAY	6,395.34
*0ACH1098	06/26/2017	M1239700005			10-0462-220-000-00-000-000-000-0000	100462220	6,395.34
Vendor: 1857 - IRS/FICA					Remit # 1	Check Date: 06/26/2017	Check Amount: 123,404.69
*0ACH1099	06/28/2017	M1248600001			10-0462-028-PAY-00-000-000-000-0000	100462028PAY	13,484.64
Vendor: 1855 - PA DEPT OF REVENUE					Remit # 1	Check Date: 06/28/2017	Check Amount: 13,484.64
*0ACH1105	06/30/2017	M1252200001			10-2126-890-000-30-810-000-000-0000	10212689030810	78.00
Vendor: 6638 - RevTrak						Check Date: 06/30/2017	Check Amount: 78.00
*WIRE1100	06/24/2017	M1239200001			10-0462-271-000-00-000-000-000-0000	100462271	6,289.14
*WIRE1100	06/24/2017	M1239200002			10-0462-271-000-00-000-000-000-0000	100462271	6.92
Vendor: 5083 - RESCHINI AGENCY INC					Remit # 1	Check Date: 06/24/2017	Check Amount: 6,296.06
*WIRE1101	06/24/2017	M1239300001			10-0462-276-000-00-000-000-000-0000	100462276	47,852.52
*WIRE1101	06/24/2017	M1239300002			10-0462-276-000-00-000-000-000-0000	100462276	621.60
*WIRE1101	06/24/2017	M1239300003			10-0462-271-000-00-000-000-000-0000	100462271	165,006.59
*WIRE1101	06/24/2017	M1239300004			10-0462-271-000-00-000-000-000-0000	100462271	181.31
Vendor: 5083 - RESCHINI AGENCY INC					Remit # 1	Check Date: 06/24/2017	Check Amount: 213,662.02
10-GENERAL FUND							4,187,250.06
Grand Total Manual Checks :							4,187,250.06 ✓
Grand Total Regular Checks :							0.00
Grand Total Direct Deposits:							0.00
Grand Total Credit Card Payments:							0.00
Grand Total All Checks :							4,187,250.06

Sum. 2/7/17

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Bills to be Approved

GENERAL FUND - From 06/24/2017 To 06/30/2017

facksmc

Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
PUBLIC SCHOOL EMPLOYEE RET SYS	Emplr 1st Qtr 2017 Retire Pymt....		3,829,847.47
DOMESTIC RELATIONS	Expert Pay.....		477.18
IRS/FICA	Fed W/H Tax pymt.....	FICA pymt-EE.....	123,404.69
PA DEPT OF REVENUE	PA W/H Tax pymt.....		13,484.64
RevTrak	6/27/17-RevTrak-Refund AP Testing.		78.00
RESCHINI AGENCY INC	Medical Claims-06/21/2017.....	Medical Access fee-06/21/2017.....	6,296.06
RESCHINI AGENCY INC	Medical Claims-06/21/2017.....	Prescription Claims-06/21/2017....	213,662.02
	10-GENERAL FUND		4,187,250.06
	Grand Total Manual Checks :		4,187,250.06 ✓
	Grand Total Regular Checks :		0.00
	Grand Total Direct Deposits:		0.00
	Grand Total Credit Card Payments:		0.00
	Grand Total All Checks :		4,187,250.06

Heem. 7/7/17

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00010663	07/07/2017	M1252500001			10-3250-330-000-00-000-000-0000		-60.00
Vendor: 1416 - VICTOR N BRUNO					Remit # 1	Check Date: 07/07/2017	Check Amount: -60.00
00011012	07/05/2017	L1244600001	18014112	BD MAILING 7/17	10-2310-530-000-00-000-000-0000		1,800.00
Vendor: 1081 - POSTMASTER						Check Date: 07/05/2017	Check Amount: 1,800.00
00011013	07/06/2017	C1252600001	117352	51617	10-3250-330-000-00-000-000-0000		60.00
Vendor: 1416 - VICTOR N BRUNO					Remit # 1	Check Date: 07/06/2017	Check Amount: 60.00
00011014	07/06/2017	C1252600002	119806	51817	10-0421-990-000-00-000-000-0000	100421990	60.00
Vendor: 2068 - BOWEN HOSFORD						Check Date: 07/06/2017	Check Amount: 60.00
00011015	07/06/2017	C1252600003	119806	51817	10-0421-990-000-00-000-000-0000	100421990	60.00
Vendor: 6356 - SUSAN MARRON						Check Date: 07/06/2017	Check Amount: 60.00
00011016	07/07/2017	C1251500012	17012286	76F00417	10-0421-990-000-00-000-000-0000	100421990	154.51
00011016	07/07/2017	C1251500013	17012287	76C30056	10-0421-990-000-00-000-000-0000	100421990	1,107.90
Vendor: 1717 - A J BLOSENSKI INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 1,262.41
00011017	07/07/2017	C1251500003	17012251	5043	10-0421-990-000-00-000-000-0000	100421990	330.66
Vendor: 6370 - ADVANCED ELECTRONIC SECURITY						Check Date: 07/07/2017	Check Amount: 330.66
00011018	07/07/2017	C1254300004		7/7/2017 PAY	10-0462-027-PAY-00-000-000-000-0000	100462027PAY	142.68
Vendor: 0026 - AFLAC					Remit # 1	Check Date: 07/07/2017	Check Amount: 142.68
00011019	07/07/2017	C1253000031	17012103	T/R 7/7/17	10-0421-990-000-00-000-000-0000	100421990	1,676.25
Vendor: 6520 - ALICIA A HINES					Remit # 1	Check Date: 07/07/2017	Check Amount: 1,676.25
00011020	07/07/2017	C1251500002	17012239	287262508680x060	10-0421-990-000-00-000-000-0000	100421990	305.34
Vendor: 2285 - AT & T MOBILITY II LLC						Check Date: 07/07/2017	Check Amount: 305.34
00011021	07/07/2017	C1251500004	17012231	3490549	10-0421-990-000-00-000-000-0000	100421990	220.26
00011021	07/07/2017	C1251500005	17011706	3488520	10-0421-990-000-00-000-000-0000	100421990	279.50
00011021	07/07/2017	C1251500006	17011706	3482257	10-0421-990-000-00-000-000-0000	100421990	3,275.63
00011021	07/07/2017	C1251500007	17012114	3488262	10-0421-990-000-00-000-000-0000	100421990	291.25
00011021	07/07/2017	C1251500008	17012232	3489126	10-0421-990-000-00-000-000-0000	100421990	32.50
00011021	07/07/2017	C1251500009	17012232	3489081	10-0421-990-000-00-000-000-0000	100421990	888.20
Vendor: 0110 - BARNES & NOBLE					Remit # 1	Check Date: 07/07/2017	Check Amount: 4,987.34
00011022	07/07/2017	C1251500010	17012281	5/31/2017 LC	10-0421-990-000-00-000-000-0000	100421990	225.00
Vendor: 6636 - BELMONT BEHAVIORAL HOSPITAL LLC						Check Date: 07/07/2017	Check Amount: 225.00
00011023	07/07/2017	C1251500011	17012258	5721953	10-0421-990-000-00-000-000-0000	100421990	896.50
Vendor: 0124 - BEST PLUMBING SPECIALTIES INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 896.50

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011024	07/07/2017	C1253000028	17012200	T/R 6/12/17	10-0421-990-000-00-000-000-000-0000	100421990	4,016.25
Vendor: 4088 - BRYAN J WISE					Remit # 1 Check Date: 07/07/2017	Check Amount:	4,016.25
00011025	07/07/2017	C1253000004	17012259	E/R 6/7/17	10-0421-990-000-00-000-000-000-0000	100421990	46.72
Vendor: 0183 - CAROLYN T WORTH					Remit # 1 Check Date: 07/07/2017	Check Amount:	46.72
00011026	07/07/2017	C1253000016	17012155	FS17-25	10-0421-990-000-00-000-000-000-0000	100421990	400.00
Vendor: 0185 - CASD - FOOD SERVICE					Check Date: 07/07/2017	Check Amount:	400.00
00011027	07/07/2017	C1251500014	17012292	394415	10-0421-990-000-00-000-000-000-0000	100421990	27,594.30
00011027	07/07/2017	C1253000017	17011218	397419	10-0421-990-000-00-000-000-000-0000	100421990	120.00
00011027	07/07/2017	C1253000018	17012235	396911	10-0421-990-000-00-000-000-000-0000	100421990	15,000.00
Vendor: 0692 - CCIU #24 - GENERAL FUND					Remit # 1 Check Date: 07/07/2017	Check Amount:	42,714.30
00011028	07/07/2017	C1251500015	17012078	17-7-01182	10-0421-990-000-00-000-000-000-0000	100421990	359.83
Vendor: 0193 - CENTRAL SUSQUEHANNA IU					Remit # 1 Check Date: 07/07/2017	Check Amount:	359.83
00011029	07/07/2017	C1251500016	17012284	26220	10-0421-990-000-00-000-000-000-0000	100421990	3,300.00
00011029	07/07/2017	C1251500017	17012276	25988	10-0421-990-000-00-000-000-000-0000	100421990	2,550.00
Vendor: 0215 - CHOR YOUTH & FAMILY SERVICES I					Remit # 1 Check Date: 07/07/2017	Check Amount:	5,850.00
00011030	07/07/2017	C1251500018	17012283	287757550	10-0421-990-000-00-000-000-000-0000	100421990	1,077.84
Vendor: 2093 - CINTAS CORPORATION NO 2					Remit # 1 Check Date: 07/07/2017	Check Amount:	1,077.84
00011031	07/07/2017	C1254300003		7/7/2017 PAY	10-0462-020-PAY-00-000-000-000-0000	100462020PAY	817.84
Vendor: 0229 - CITADEL CREDIT UNION					Remit # 1 Check Date: 07/07/2017	Check Amount:	817.84
00011032	07/07/2017	C1251500019	17011868	11416637	10-0421-990-000-00-000-000-000-0000	100421990	9.73
00011032	07/07/2017	C1251500020	17011868	11413466	10-0421-990-000-00-000-000-000-0000	100421990	60.58
00011032	07/07/2017	C1251500021	17011868	11413528	10-0421-990-000-00-000-000-000-0000	100421990	120.00
00011032	07/07/2017	C1251500022	17011868	11409033	10-0421-990-000-00-000-000-000-0000	100421990	54.27
Vendor: 0250 - COLONIAL ELEC SUPPLY COMPANY INC					Remit # 1 Check Date: 07/07/2017	Check Amount:	244.58
00011033	07/07/2017	C1253000015	17012322	720-V 6/17	10-0421-990-000-00-000-000-000-0000	100421990	4,329.15
Vendor: 2091 - Department of the Treasury					Check Date: 07/07/2017	Check Amount:	4,329.15
00011034	07/07/2017	L1254400001	18014071	0000250609	10-2620-411-000-00-000-000-000-0000		6,869.79
00011034	07/07/2017	L1254400002	18014072	0000250610	10-2620-411-000-00-000-000-000-0000		175.00
Vendor: 1836 - EAGLE DISPOSAL OF PA INC					Remit # 1 Check Date: 07/07/2017	Check Amount:	7,044.79
00011035	07/07/2017	C1251500023	17012236	919311	10-0421-990-000-00-000-000-000-0000	100421990	749.50
Vendor: 6281 - EMAX CORPORATE / J2 CLOUD SERVICES INC					Check Date: 07/07/2017	Check Amount:	749.50
00011036	07/07/2017	C1253000033	17012095	T/R 7/7/17	10-0421-990-000-00-000-000-000-0000	100421990	724.50

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 6939 - ELIZABETH A HACKMEISTER					Remit # 1	Check Date: 07/07/2017	Check Amount: 724.50
00011037	07/07/2017	C1253000029	17012107	T/R 6/6/17	10-0421-990-000-00-000-000-0000	100421990	2,259.00
Vendor: 6127 - GWEN QUINN					Remit # 1	Check Date: 07/07/2017	Check Amount: 2,259.00
00011038	07/07/2017	C1251500024	17011816	1497989-01	10-0421-990-000-00-000-000-0000	100421990	59.60
00011038	07/07/2017	C1251500025	17011816	1497923-01	10-0421-990-000-00-000-000-0000	100421990	19.99
00011038	07/07/2017	C1251500026	17011816	1497758-01	10-0421-990-000-00-000-000-0000	100421990	43.97
00011038	07/07/2017	C1251500027	17011816	1497571-01	10-0421-990-000-00-000-000-0000	100421990	12.56
00011038	07/07/2017	C1251500028	17011816	1497572-01	10-0421-990-000-00-000-000-0000	100421990	8.49
00011038	07/07/2017	C1251500029	17011816	1498171-01	10-0421-990-000-00-000-000-0000	100421990	6.28
00011038	07/07/2017	C1251500030	17011816	1497628-01	10-0421-990-000-00-000-000-0000	100421990	0.45
Vendor: 0523 - HATT'S INDUSTRIAL SUPPLIES INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 151.34
00011039	07/07/2017	C1253000021		38-03-0144.0000	10-0421-990-000-00-000-000-0000	100421990	1,217.90
Vendor: 7070 - JOHN D & MARY C ODELL						Check Date: 07/07/2017	Check Amount: 1,217.90
00011040	07/07/2017	C1251500001	17012254	T/R 6/19/17	10-0421-990-000-00-000-000-0000	100421990	657.75
Vendor: 0708 - KATIE L ALBA					Remit # 1	Check Date: 07/07/2017	Check Amount: 657.75
00011041	07/07/2017	C1251500035	17012070	154314	10-0421-990-000-00-000-000-0000	100421990	600.00
00011041	07/07/2017	C1251500036	17012071	154313	10-0421-990-000-00-000-000-0000	100421990	9,300.00
00011041	07/07/2017	C1251500037	17012072	154315	10-0421-990-000-00-000-000-0000	100421990	3,000.00
00011041	07/07/2017	C1251500038	17012073	154312	10-0421-990-000-00-000-000-0000	100421990	10,422.45
Vendor: 6256 - LAMB MCERLANE PC						Check Date: 07/07/2017	Check Amount: 23,322.45
00011042	07/07/2017	C1251500034	17012180	71414	10-0421-990-000-00-000-000-0000	100421990	579.00
Vendor: 0813 - LOW-RISE ELEVATOR CO INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 579.00
00011043	07/07/2017	C1251500031	17012238	6064	10-0421-990-000-00-000-000-0000	100421990	1,448.55
00011043	07/07/2017	C1251500032	17012238	6065	10-0421-990-000-00-000-000-0000	100421990	2,052.44
00011043	07/07/2017	C1251500033	17012238	6079	10-0421-990-000-00-000-000-0000	100421990	1,898.00
00011043	07/07/2017	C1253000022	17012240	6080	10-0421-990-000-00-000-000-0000	100421990	2,072.00
Vendor: 6005 - Logic Choice Business Technologies, LLC						Check Date: 07/07/2017	Check Amount: 7,470.99
00011044	07/07/2017	C1251500039	17011862	12867615	10-0421-990-000-00-000-000-0000	100421990	3,068.32
Vendor: 0838 - MARSHALL DENNEHEY WARNER					Remit # 1	Check Date: 07/07/2017	Check Amount: 3,068.32
00011045	07/07/2017	C1253000034	17012101	T/R 7/7/17	10-0421-990-000-00-000-000-0000	100421990	1,086.75
Vendor: 0855 - MATTHEW J GRANNELLS					Remit # 1	Check Date: 07/07/2017	Check Amount: 1,086.75
00011046	07/07/2017	C1251500040	17012282	85203	10-0421-990-000-00-000-000-0000	100421990	3,424.30

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 6747 - MONTOUR SCHOOL DISTRICT					Check Date: 07/07/2017	Check Amount:	3,424.30
00011047	07/07/2017	C1253000023	17012279	5-897941	10-0421-990-000-00-000-000-0000	100421990	129.95
00011047	07/07/2017	C1253000024	17012279	5-897947	10-0421-990-000-00-000-000-0000	100421990	-18.00
00011047	07/07/2017	C1253000025	17012279	5-896424	10-0421-990-000-00-000-000-0000	100421990	59.76
00011047	07/07/2017	C1253000026	17012279	5-888673 DUP	10-0421-990-000-00-000-000-0000	100421990	36.00
00011047	07/07/2017	C1253000027	17012279	5-891664 DUP	10-0421-990-000-00-000-000-0000	100421990	-129.95
Vendor: 0933 - NAPA AUTO PARTS					Remit # 1 Check Date: 07/07/2017	Check Amount:	77.76
00011048	07/07/2017	C1253000014	17011702	330972	10-0421-990-000-00-000-000-0000	100421990	197.00
Vendor: 0935 - NASSP					Remit # 1 Check Date: 07/07/2017	Check Amount:	197.00
00011049	07/07/2017	C1253000011	17011410	923511416001	10-0421-990-000-00-000-000-0000	100421990	33.48
00011049	07/07/2017	C1253000012	17011410	921617162001	10-0421-990-000-00-000-000-0000	100421990	21.38
00011049	07/07/2017	C1253000013	17011410	921614826001	10-0421-990-000-00-000-000-0000	100421990	93.32
Vendor: 0965 - OFFICE DEPOT					Remit # 1 Check Date: 07/07/2017	Check Amount:	148.18
00011050	07/07/2017	C1253000009	17011427	48712066	10-0421-990-000-00-000-000-0000	100421990	1,139.50
00011050	07/07/2017	C1253000010	17011427	48666630	10-0421-990-000-00-000-000-0000	100421990	1,096.78
Vendor: 6285 - OFFICE TEAM					Remit # 1 Check Date: 07/07/2017	Check Amount:	2,236.28
00011051	07/07/2017	C1254300002		7/7/2017 PAY	10-0462-023-PAY-00-000-000-0000	100462023PAY	159.96
Vendor: 7061 - PHOENIX FINANCIAL SERVICES LLC					Check Date: 07/07/2017	Check Amount:	159.96
00011052	07/07/2017	C1251500041	17012077	39615	10-0421-990-000-00-000-000-0000	100421990	1,616.00
Vendor: 6884 - RAFFAELE & PUPPIO LLP					Check Date: 07/07/2017	Check Amount:	1,616.00
00011053	07/07/2017	C1253000008	17011705	RWP-5010962	10-0421-990-000-00-000-000-0000	100421990	70,800.00
Vendor: 6577 - READING AND WRITING PROJECT NETWORK LLC					Check Date: 07/07/2017	Check Amount:	70,800.00
00011054	07/07/2017	C1253000030	17012105	T/R 6/6/17	10-0421-990-000-00-000-000-0000	100421990	2,216.00
Vendor: 6374 - RICHARD A MITCHELL					Remit # 1 Check Date: 07/07/2017	Check Amount:	2,216.00
00011055	07/07/2017	C1251500042	17012275	73722674	10-0421-990-000-00-000-000-0000	100421990	785.88
Vendor: 1183 - SAFETY KLEEN CORP					Remit # 1 Check Date: 07/07/2017	Check Amount:	785.88
00011056	07/07/2017	C1254300001		7/7/2017 PAY	10-0462-029-PAY-00-000-000-0000	100462029PAY	306.98
Vendor: 1218 - SECURITY BENEFIT COMPANIES					Remit # 1 Check Date: 07/07/2017	Check Amount:	306.98
00011057	07/07/2017	C1251500043	17012278	00634615	10-0421-990-000-00-000-000-0000	100421990	207.44
00011057	07/07/2017	C1251500044	17012277	00635037	10-0421-990-000-00-000-000-0000	100421990	9.00
Vendor: 1221 - SERVICE WHOLESALE INC					Remit # 1 Check Date: 07/07/2017	Check Amount:	216.44
00011058	07/07/2017	C1253000007	17012011	347978	10-0421-990-000-00-000-000-0000	100421990	661.76

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

07/07/2017 11:53:30 AM

Coatesville Area School District

Page 4

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: 1680 - SHANK DOOR COMPANY					Remit # 1	Check Date: 07/07/2017	Check Amount: 661.76
00011059	07/07/2017	C1253000005	17010462	127476 6/17	10-0421-990-000-00-000-000-0000	100421990	34.65
00011059	07/07/2017	C1253000006	17010462	127478 6/17	10-0421-990-000-00-000-000-0000	100421990	0.90
Vendor: 1231 - SHELLER OIL CO INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 35.55
00011060	07/07/2017	C1251500045	17012285	6335-4	10-0421-990-000-00-000-000-0000	100421990	229.60
Vendor: 1235 - SHERWIN-WILLIAMS PAINT					Remit # 1	Check Date: 07/07/2017	Check Amount: 229.60
00011061	07/07/2017	C1251500049	17012237	21827732	10-0421-990-000-00-000-000-0000	100421990	3,855.60
00011061	07/07/2017	C1251500050	17012237	20534485	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500051	17012237	205333338	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500052	17012237	20776302	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500053	17012237	20948798	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500054	17012237	21188977	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500055	17012237	21368967	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500056	17012237	21567001	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500057	17012237	21767990	10-0421-990-000-00-000-000-0000	100421990	1,285.20
00011061	07/07/2017	C1251500058	17012237	22022043	10-0421-990-000-00-000-000-0000	100421990	1,285.20
Vendor: 1278 - SUNESYS HIGH PERFORMANCE COMM					Remit # 1	Check Date: 07/07/2017	Check Amount: 15,422.40
00011062	07/07/2017	C1251500046	17012074	106827	10-0421-990-000-00-000-000-0000	100421990	58.50
00011062	07/07/2017	C1251500047	17012075	106760	10-0421-990-000-00-000-000-0000	100421990	164.12
00011062	07/07/2017	C1251500048	17012076	106759	10-0421-990-000-00-000-000-0000	100421990	234.00
Vendor: 6245 - SWEET STEVENS KATZ & WILLIAMS LLP					Check Date: 07/07/2017	Check Amount: 456.62	
00011063	07/07/2017	C1253000019		UNION DUES 6/17	10-0421-990-000-00-000-000-0000	100421990	6,060.22
Vendor: 1294 - TEAMSTERS LOCAL 384					Remit # 2	Check Date: 07/07/2017	Check Amount: 6,060.22
00011064	07/07/2017	C1253000020	17012280	55777582-00	10-0421-990-000-00-000-000-0000	100421990	628.12
Vendor: 1383 - UNITED REFRIGERATION INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 628.12
00011065	07/07/2017	C1253000001	17012034	S6147120.001	10-0421-990-000-00-000-000-0000	100421990	8.54
00011065	07/07/2017	C1253000002	17012034	S6143619.001	10-0421-990-000-00-000-000-0000	100421990	37.60
00011065	07/07/2017	C1253000003	17012034	S6144813.001	10-0421-990-000-00-000-000-0000	100421990	72.10
Vendor: 1398 - US SUPPLY CO INC					Remit # 1	Check Date: 07/07/2017	Check Amount: 118.24
00011066	07/07/2017	C1253000032		REP CK 00389897	10-0421-990-000-00-000-000-0000	100421990	82.20
Vendor: 7072 - VILMA MARY DEMARCO					Check Date: 07/07/2017	Check Amount: 82.20	
00011067	07/07/2017	C1251500059	17012288	422314	10-0421-990-000-00-000-000-0000	100421990	64.50

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 07/01/2017 To 07/10/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00011067	07/07/2017	C1251500060	17012289	416808	10-0421-990-000-00-000-000-0000	100421990	21.50
00011067	07/07/2017	C1251500061	17012290	416847	10-0421-990-000-00-000-000-0000	100421990	10.75
00011067	07/07/2017	C1251500062	17012291	421918	10-0421-990-000-00-000-000-0000	100421990	105.00

Vendor: 1433 - WEAVER MULCH

Remit # 1 Check Date: 07/07/2017 Check Amount: 201.75

10-GENERAL FUND 226,016.22

Grand Total Manual Checks :	-60.00 ✓
Grand Total Regular Checks :	226,076.22 ✓
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	226,016.22

Sum. 7/7/17

Bills to be Approved

GENERAL FUND - From 07/01/2017 To 07/07/2017

facksmc

Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
VICTOR N BRUNO	VOID CK #10663; 5/24/17.....		-60.00
POSTMASTER			1,800.00
VICTOR N BRUNO	5/15 SOFTBALL MS SB SC.....		60.00
BOWEN HOSFORD	5/18 LACROSSE MS SB CHICHESTER....		60.00
SUSAN MARRON	5/18 LACROSSE MS SB CHICHESTER....		60.00
A J BLOSENSKI INC	Accounts Payable - 6/30/15.....		1,262.41
ADVANCED ELECTRONIC SECURITY	Accounts Payable - 6/30/15.....		330.66
AFLAC	AFLAC.....		142.68
ALICIA A HINES	Accounts Payable - 6/30/15.....		1,676.25
AT & T MOBILITY II LLC	Accounts Payable - 6/30/15.....		305.34
BARNES & NOBLE	Accounts Payable - 6/30/15.....		4,987.34
BELMONT BEHAVIORAL HOSPITAL LLC	Accounts Payable - 6/30/15.....		225.00
BEST PLUMBING SPECIALTIES INC	Accounts Payable - 6/30/15.....		896.50
BRYAN J WISE	Accounts Payable - 6/30/15.....		4,016.25
CAROLYN T WORTH	Accounts Payable - 6/30/15.....		46.72
CASD - FOOD SERVICE	Accounts Payable - 6/30/15.....		400.00
CCIU #24 - GENERAL FUND	Accounts Payable - 6/30/15.....		42,714.30
CENTRAL SUSQUEHANNA IU	Accounts Payable - 6/30/15.....		359.83
CHOR YOUTH & FAMILY SERVICES I	Accounts Payable - 6/30/15.....		5,850.00
CINTAS CORPORATION NO 2	Accounts Payable - 6/30/15.....		1,077.84
CITADEL CREDIT UNION	UNION DUES.....		817.84
COLONIAL ELEC SUPPLY COMPANY INC	Accounts Payable - 6/30/15.....		244.58
Department of the Treasury	Accounts Payable - 6/30/15.....		4,329.15
EAGLE DISPOSAL OF PA INC	Disposal Svcs.....		7,044.79
EFAX CORPORATE / J2 CLOUD SERVICES INC	Accounts Payable - 6/30/15.....		749.50
ELIZABETH A HACKMEISTER	Accounts Payable - 6/30/15.....		724.50
GWEN QUINN	Accounts Payable - 6/30/15.....		2,259.00
HATT'S INDUSTRIAL SUPPLIES INC	Accounts Payable - 6/30/15.....		151.34
JOHN D & MARY C ODELL	Accounts Payable - 6/30/15.....		1,217.90
KATIE L ALBA	Accounts Payable - 6/30/15.....		657.75
LAMB MCERLANE PC	Accounts Payable - 6/30/15.....		23,322.45
LOW-RISE ELEVATOR CO INC	Accounts Payable - 6/30/15.....		579.00
Logic Choice Business	Accounts Payable - 6/30/15.....		7,470.99

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Bills to be Approved

GENERAL FUND - From 07/01/2017 To 07/07/2017

facksmc

Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
Technologies, LLC			
MARSHALL DENNEHEY WARNER	Accounts Payable - 6/30/15.....		3,068.32
MATTHEW J GRANNELLS	Accounts Payable - 6/30/15.....		1,086.75
MONTOUR SCHOOL DISTRICT	Accounts Payable - 6/30/15.....		3,424.30
NAPA AUTO PARTS	Accounts Payable - 6/30/15.....		77.76
NASSP	Accounts Payable - 6/30/15.....		197.00
OFFICE DEPOT	Accounts Payable - 6/30/15.....		148.18
OFFICE TEAM	Accounts Payable - 6/30/15.....		2,236.28
PHOENIX FINANCIAL SERVICES LLC	WAGE ATTACHMENT - OTHER.....		159.96
RAFFAELE & PUPPIO LLP	Accounts Payable - 6/30/15.....		1,616.00
READING AND WRITING PROJECT NETWORK LLC	Accounts Payable - 6/30/15.....		70,800.00
RICHARD A MITCHELL	Accounts Payable - 6/30/15.....		2,216.00
SAFETY KLEEN CORP	Accounts Payable - 6/30/15.....		785.88
SECURITY BENEFIT COMPANIES	FSA MEDICAL CARE W/H.....		306.98
SERVICE WHOLESALE INC	Accounts Payable - 6/30/15.....		216.44
SHANK DOOR COMPANY	Accounts Payable - 6/30/15.....		661.76
SHELLER OIL CO INC	Accounts Payable - 6/30/15.....		35.55
SHERWIN-WILLIAMS PAINT	Accounts Payable - 6/30/15.....		229.60
SUNESYS HIGH PERFORMANCE	Accounts Payable - 6/30/15.....		15,422.40
COMM			
SWEET STEVENS KATZ & WILLIAMS LLP	Accounts Payable - 6/30/15.....		456.62
TEAMSTERS LOCAL 384	Accounts Payable - 6/30/15.....		6,060.22
UNITED REFRIGERATION INC	Accounts Payable - 6/30/15.....		628.12
US SUPPLY CO INC	Accounts Payable - 6/30/15.....		118.24
VILMA MARY DEMARCO	Accounts Payable - 6/30/15.....		82.20
WEAVER MULCH	Accounts Payable - 6/30/15.....		201.75

10-GENERAL FUND

226,016.22

Grand Total Manual Checks :
 Grand Total Regular Checks :
 Grand Total Direct Deposits:
 Grand Total Credit Card Payments:
 Grand Total All Checks :

-60.00 ✓
 226,076.22 ✓
 0.00
 0.00
 226,016.22

J. M. 7/7/17

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

Fund Accounting Check Register

FOOD SERVICE FUND - From 07/01/2017 To 07/07/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001080	07/06/2017	C1248500001			51-6613-000-000-00-000-000-0000		8.15
Vendor: 7055 - DIANA ELLIS					Check Date: 07/06/2017	Check Amount:	8.15
00001081	07/06/2017	C1248500004			51-6613-000-000-00-000-000-0000		40.65
Vendor: 7073 - HANNAH KURTZ					Check Date: 07/06/2017	Check Amount:	40.65
00001082	07/06/2017	C1248500002			51-6613-000-000-00-000-000-0000		26.75
Vendor: 7057 - LINDA WEBER					Check Date: 07/06/2017	Check Amount:	26.75
00001083	07/06/2017	C1248500003			51-6613-000-000-00-000-000-0000		73.50
Vendor: 7060 - LORI QUINN					Check Date: 07/06/2017	Check Amount:	73.50
00001084	07/06/2017	L1250500059	18014162	060217100070	51-0421-990-000-00-000-000-0000		30.00
00001084	07/06/2017	L1250500060	18014162	060117100068	51-0421-990-000-00-000-000-0000		47.90
00001084	07/06/2017	L1250500061	18014162	060217100071	51-0421-990-000-00-000-000-0000		41.38
00001084	07/06/2017	L1250500062	18014162	060517100070	51-0421-990-000-00-000-000-0000		22.26
00001084	07/06/2017	L1250500063	18014162	060617100055	51-0421-990-000-00-000-000-0000		42.99
00001084	07/06/2017	L1250500064	18014162	060717100059	51-0421-990-000-00-000-000-0000		47.90
00001084	07/06/2017	L1250500065	18014162	060117100069	51-0421-990-000-00-000-000-0000		23.95
00001084	07/06/2017	L1250500066	18014162	060217100072	51-0421-990-000-00-000-000-0000		29.90
00001084	07/06/2017	L1250500067	18014162	060617100056	51-0421-990-000-00-000-000-0000		116.70
00001084	07/06/2017	L1250500068	18014162	060217100073	51-0421-990-000-00-000-000-0000		88.54
00001084	07/06/2017	L1250500069	18014162	060717100060	51-0421-990-000-00-000-000-0000		36.94
00001084	07/06/2017	L1250500070	18014162	060117100070	51-0421-990-000-00-000-000-0000		49.29
00001084	07/06/2017	L1250500071	18014162	060517100071	51-0421-990-000-00-000-000-0000		50.48
00001084	07/06/2017	L1250500072	18014162	060617100057	51-0421-990-000-00-000-000-0000		29.90
00001084	07/06/2017	L1250500073	18014162	060117100071	51-0421-990-000-00-000-000-0000		44.85
00001084	07/06/2017	L1250500074	18014162	060617100058	51-0421-990-000-00-000-000-0000		23.92
00001084	07/06/2017	L1250500075	18014162	060117100072	51-0421-990-000-00-000-000-0000		23.95
00001084	07/06/2017	L1250500076	18014162	060517100072	51-0421-990-000-00-000-000-0000		29.90
Vendor: 0915 - MORABITO BAKING CO INC					Check Date: 07/06/2017	Check Amount:	780.75
00001085	07/06/2017	L1250500077	18014161	103892637	51-0421-990-000-00-000-000-0000		163.99
Vendor: 1103 - QUILL CORPORATION					Check Date: 07/06/2017	Check Amount:	163.99
00001086	07/06/2017	L1250500001	18014164	1315905	51-0421-990-000-00-000-000-0000		1,246.58
00001086	07/06/2017	L1250500002	18014164	1315906	51-0421-990-000-00-000-000-0000		61.77
00001086	07/06/2017	L1250500003	18014164	1556001	51-0421-990-000-00-000-000-0000		1,049.73

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

FOOD SERVICE FUND - From 07/01/2017 To 07/07/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001086	07/06/2017	L1250500004	18014164	1803399	51-0421-990-000-00-000-000-000-0000		704.36
00001086	07/06/2017	L1250500005	18014164	2033662	51-0421-990-000-00-000-000-000-0000		1,348.26
00001086	07/06/2017	L1250500006	18014164	2245913	51-0421-990-000-00-000-000-000-0000		233.08
00001086	07/06/2017	L1250500007	18014164	1315908	51-0421-990-000-00-000-000-000-0000		1,417.54
00001086	07/06/2017	L1250500008	18014164	1556002	51-0421-990-000-00-000-000-000-0000		1,632.81
00001086	07/06/2017	L1250500009	18014164	1803403	51-0421-990-000-00-000-000-000-0000		1,527.38
00001086	07/06/2017	L1250500010	18014164	2033666	51-0421-990-000-00-000-000-000-0000		958.23
00001086	07/06/2017	L1250500011	18014164	2245914	51-0421-990-000-00-000-000-000-0000		509.74
00001086	07/06/2017	L1250500012	18014164	1315904	51-0421-990-000-00-000-000-000-0000		1,148.88
00001086	07/06/2017	L1250500013	18014164	1556003	51-0421-990-000-00-000-000-000-0000		1,309.34
00001086	07/06/2017	L1250500014	18014164	1803398	51-0421-990-000-00-000-000-000-0000		1,387.54
00001086	07/06/2017	L1250500015	18014164	2033665	51-0421-990-000-00-000-000-000-0000		2,227.33
00001086	07/06/2017	L1250500016	18014164	2245911	51-0421-990-000-00-000-000-000-0000		2,323.96
00001086	07/06/2017	L1250500017	18014164	1312357	51-0421-990-000-00-000-000-000-0000		564.13
00001086	07/06/2017	L1250500018	18014164	1549835	51-0421-990-000-00-000-000-000-0000		839.45
00001086	07/06/2017	L1250500019	18014164	1796049	51-0421-990-000-00-000-000-000-0000		616.09
00001086	07/06/2017	L1250500020	18014164	2029113	51-0421-990-000-00-000-000-000-0000		436.02
00001086	07/06/2017	L1250500021	18014164	1315901	51-0421-990-000-00-000-000-000-0000		586.13
00001086	07/06/2017	L1250500022	18014164	1555999	51-0421-990-000-00-000-000-000-0000		689.83
00001086	07/06/2017	L1250500023	18014164	1803396	51-0421-990-000-00-000-000-000-0000		552.98
00001086	07/06/2017	L1250500024	18014164	1803400	51-0421-990-000-00-000-000-000-0000		40.29
00001086	07/06/2017	L1250500025	18014164	2033664	51-0421-990-000-00-000-000-000-0000		693.11
00001086	07/06/2017	L1250500026	18014164	1312354	51-0421-990-000-00-000-000-000-0000		433.79
00001086	07/06/2017	L1250500027	18014164	1549830	51-0421-990-000-00-000-000-000-0000		565.67
00001086	07/06/2017	L1250500028	18014164	1549832	51-0421-990-000-00-000-000-000-0000		117.60
00001086	07/06/2017	L1250500030	18014164	1549833	51-0421-990-000-00-000-000-000-0000		27.00
00001086	07/06/2017	L1250500031	18014164	1796047	51-0421-990-000-00-000-000-000-0000		390.08
00001086	07/06/2017	L1250500032	18014164	2029111	51-0421-990-000-00-000-000-000-0000		646.11
00001086	07/06/2017	L1250500033	18014164	1315900	51-0421-990-000-00-000-000-000-0000		562.22
00001086	07/06/2017	L1250500034	18014164	1555998	51-0421-990-000-00-000-000-000-0000		710.52
00001086	07/06/2017	L1250500035	18014164	1803397	51-0421-990-000-00-000-000-000-0000		642.33
00001086	07/06/2017	L1250500036	18014164	1803401	51-0421-990-000-00-000-000-000-0000		14.40

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

C - Credit Card Payment

07/07/2017 11:25:49 AM

Coatesville Area School District

Page 2

Fund Accounting Check Register

FOOD SERVICE FUND - From 07/01/2017 To 07/07/2017

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00001086	07/06/2017	L1250500037	18014164	2033663	51-0421-990-000-00-000-000-0000		819.63
00001086	07/06/2017	L1250500038	18014164	1312355	51-0421-990-000-00-000-000-0000		1,827.26
00001086	07/06/2017	L1250500039	18014164	1549831	51-0421-990-000-00-000-000-0000		1,880.23
00001086	07/06/2017	L1250500040	18014164	179606	51-0421-990-000-00-000-000-0000		1,088.91
00001086	07/06/2017	L1250500041	18014164	2029110	51-0421-990-000-00-000-000-0000		1,518.46
00001086	07/06/2017	L1250500042	18014164	2245909	51-0421-990-000-00-000-000-0000		784.27
00001086	07/06/2017	L1250500043	18014164	1315903	51-0421-990-000-00-000-000-0000		744.07
00001086	07/06/2017	L1250500044	18014164	1556000	51-0421-990-000-00-000-000-0000		837.18
00001086	07/06/2017	L1250500045	18014164	1803395	51-0421-990-000-00-000-000-0000		1,023.10
00001086	07/06/2017	L1250500046	18014164	2033660	51-0421-990-000-00-000-000-0000		685.82
00001086	07/06/2017	L1250500047	18014164	2245910	51-0421-990-000-00-000-000-0000		395.63
00001086	07/06/2017	L1250500050	18014164	1315899	51-0421-990-000-00-000-000-0000		445.71
00001086	07/06/2017	L1250500051	18014164	1555997	51-0421-990-000-00-000-000-0000		582.37
00001086	07/06/2017	L1250500052	18014164	1803394	51-0421-990-000-00-000-000-0000		375.98
00001086	07/06/2017	L1250500053	18014164	2033659	51-0421-990-000-00-000-000-0000		756.16
00001086	07/06/2017	L1250500054	18014164	1312356	51-0421-990-000-00-000-000-0000		987.97
00001086	07/06/2017	L1250500055	18014164	1549834	51-0421-990-000-00-000-000-0000		1,376.37
00001086	07/06/2017	L1250500056	18014164	1796048	51-0421-990-000-00-000-000-0000		929.67
00001086	07/06/2017	L1250500057	18014164	2029112	51-0421-990-000-00-000-000-0000		701.25
00001086	07/06/2017	L1250500058	18014164	2245912	51-0421-990-000-00-000-000-0000		452.47

Vendor: 1397 - US FOODSERVICE - ALLENTOWN

Check Date: 07/06/2017

Check Amount: 46,426.79

51-FOOD SERVICE/CAFETERIA 47,520.58

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	47,520.58 ✓
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	47,520.58

Chum
07/11/17

* Denotes Non-Negotiable Transaction

- Payable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

07/07/2017 11:25:49 AM

Coatesville Area School District

Page 3

Bills to be Approved

FOOD SERVICE FUND - From 07/01/2017 To 07/07/2017

facksmc

Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
DIANA ELLIS	FS ACCOUNT REFUND - MARIA ELLIS...		8.15
HANNAH KURTZ	REFUND FOR HANNAH & OLIVIA.....		40.65
LINDA WEBER	FS ACCOUNT REFUND - RYAN/KAITLYN W		26.75
LORI QUINN	FS ACCOUNT REFUND - HANNAH, JORJA,		73.50
MORABITO BAKING CO INC	FOOD - 51-3100-631.....		780.75
QUILL CORPORATION	51-3100-610 CODED TO GENERAL SUPPL		163.99
US FOODSERVICE - ALLENTOWN	FOOD 51-3100-631.....		46,426.79

51-FOOD SERVICE/CAFETERIA 47,520.58

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	47,520.58 ✓
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	47,520.58

Sum. 7/7/17

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Finance Committee ~ Enrollment Report

- *CASD*
- *Charter Schools*

COATESVILLE AREA SCHOOL DISTRICT ENROLLMENT REPORT

Date: 6/30/17

Current Building Name	01	02	03	04	05	06	07	08	09	10	11	12	K	Total
CALN ELEMENTARY	100	85	74	80	71								66	476
COATESVILLE AREA INTERMEDIATE HS									479	516				995
COATESVILLE AREA SENIOR HIGH SCHOOL											522	444		966
EAST FALLOWFIELD ELEMENTARY	50	47	56	63	49								59	324
FRIENDSHIP ELEMENTARY	63	56	66	45	59								58	347
KINGS HIGHWAY ELEMENTARY	75	81	91	87	71								71	476
NORTH BRANDYWINE MIDDLE SCHOOL						144	132	139						415
RAINBOW ELEMENTARY	104	141	138	133	144								144	804
REECEVILLE ELEMENTARY	68	71	84	74	80								67	444
SCOTT MIDDLE SCHOOL						129	149	158						436
SOUTH BRANDYWINE MIDDLE SCHOOL						195	202	189						586
	460	481	509	482	474	468	483	486	479	516	522	444	465	6269

ABOVE TOTALS INCLUDE:

CASD CYBER ACADEMY-ON-SITE								5	3	11	11	5		35
CASD CYBER ACADEMY-OFF-SITE							3	4	9	16	32	28		92
														127

CASD CHARTER SCHOOL ENROLLMENT REPORT

6/30/2017

Current Building Name	Current Building	01	02	03	04	05	06	07	08	09	10	11	12	K	Total	Previous Year
21ST CENTURY CYBER CHARTER SCHOOL	5011						1	4	1	3	3	8	1		21	21
ACHIEVEMENT HOUSE CHARTER SCHOOL (CYBER)	5012								2	1			2		5	5
AGORA CYBER CHARTER SCHOOL	5025	1	1	1	3	5	1	4	3	3	3	1	3	1	30	33
AVON GROVE CHARTER SCHOOL	5013	25	15	15	27	19	22	31	26	17	16	14	17	3	247	219
CHESTER COUNTY FAMILY ACADEMY	5014	9	9											9	27	26
COLLEGIUM CHARTER SCHOOL	5015	218	156	188	151	153	139	139	89	103	68	56	42	210	1712	1499
COMMONWEALTH CONNECTIONS CYBER CHARTER SCHOOL	5016	1	1	3	2	2	3	1	4	2	2		2		23	34
DR. ROBERT KETTERER CS (court placed)	5031													1	1	0
PA CYBER CHARTER SCHOOL, THE	5019	3			1	1	2	4		1	5	2	2	2	23	33
PA DISTANCE LEARNING CHARTER SCHOOL	5027										1	1			2	0
PA LEADERSHIP CYBER CHARTER SCHOOL	5020	2	6	2	5	6	6	9	10	13	18	14	9	1	101	91
PA VIRTUAL CYBER CHARTER SCHOOL	5021	2	1	3	1	2	2		3	1		1	1		17	17
REACH CYBER CHARTER SCHOOL	8136	2	1		1		2	3	1						10	0
RENAISSANCE	5022	2			1					1	1		1		6	6
		265	190	212	192	188	178	195	139	145	117	98	80	226	2225	1984
241																